



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MULTANI MAL MODI COLLEGE
• Name of the Head of the institution	Dr. Khushvinder Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01752214108
• Mobile no	9815546108
• Registered e-mail	principal@modicollege.com
• Alternate e-mail	registrar.modicollege@gmail.com
• Address	Near Sunami Gate
• City/Town	Patiala
• State/UT	Punjab
• Pin Code	147001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Punjabi University Patiala				
• Name of the IQAC Coordinator	Mrs. Shailendra Kaur				
• Phone No.	01752214108				
• Alternate phone No.	01752212049				
• Mobile	9814908324				
• IQAC e-mail address	iqac.modicollege@gmail.com				
• Alternate Email address	registrar.modicollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://modicollege.com/wp-content/uploads/2022/05/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://modicollege.com/wp-content/uploads/2020/11/Academic-Calendar-2020-21-scaled.jpg				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.54	2021	16/11/2021	15/11/2026
Cycle 2	A	3.26	2015	01/05/2015	30/04/2020
Cycle 1	B++	81.20	2005	28/02/2005	27/02/2010
6.Date of Establishment of IQAC	05/10/2011				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Seven Days National Level Virtual "Teacher Capacity Building Workshop" was organized. 2. Faculty Development Programme on "Research Methodology" was organized 4. 5.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes				
1. To plan more skill-based short-term certificate courses.	1. Eight short-term skill based courses has been finalized. These courses will be offered to all students of UG Programmes in the even semester from the next academic session.				
2. To acquire Software for the Language Lab	2. The hardware has been upgraded for the Language Lab.				
3. To establish the Center for Pearson Test of English Language	3. The PTE Center has been started with a seating capacity of eight in the college.				
4. To workout MoUs with Industry/Institutes for training, employability skill promotion, and research.	4. Six MOUs has been signed with various agencies				
5. To arrange training programmes/workshops for non-teaching staff.	5. One Teachers Capacity Building Programme and One Faculty Development Programme was organised during the session.				
6. To acquire the ADMS.	6. The ASMS was found non-viable for the college, so an ERP system is being explored now.				
7. To enrich the e-resources on LMS	7. Executed to the satisfaction.				
8. To motivate the faculty for the publication of good quality research work.	8. A healthy number of publications has been reported by the faculty.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Managing Committee</td> <td>21/12/2022</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Managing Committee	21/12/2022
Name	Date of meeting(s)				
College Managing Committee	21/12/2022				

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/01/2022

15. Multidisciplinary / interdisciplinary

The college is a multidisciplinary institute as it offers programs in chemistry, Physics, Mathematics, Biotechnology, Botany, Zoology, Computer Science, Business Management, Languages, Humanities, and Fashion Design and Technology. The college offers interdisciplinary programs consisting of courses from different streams. For instance, in BSc (CSM) the courses from Computer Science, Statistics, and Business Management streams are offered.

16. Academic bank of credits (ABC):

The college is affiliated with Punjabi University Patiala. The college is bound to follow the rules and regulations as prescribed from time to time by the affiliating university. Since the university has not finalized the CBSE and the process of registration on ABC portal, the college can not frame CBCS and register on the ABC portal. As a responsible institution, we are requesting time and again to the affiliating university to finalize the process of CBCS and ABC through out teachers who are members of various boards of studies.

17. Skill development:

The college knows the skill gaps in the academic curriculum and market requirements. So to bridge these skill gaps the college has designed many short-term skill development courses in collaboration with industry and other organizations. The courses' detailed syllabus and other modalities are available on the college website. The finishing School program is one such program in which students are groomed for the interview by offering course modules on personality development and communication skill.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge system is well integrated into the programs offered by the college. The students are given the choice of medium of study from Punjabi, Hindi, or English. Punjabi is the language included in the 8th schedule of the Indian Constitution. The affiliating university is enacted in the name of the vernacular Punjabi Language to promote the use of Punjabi among the general

masses. Every enrolled student at the undergraduate level has been offered Punjabi Compulsory/Punjabi Compulsory (Mundla Gayan). Hindi is taught as an elective course in the humanities stream. The college also offers PG program in Punjabi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The outcome-Based Education (OBE) model is being adopted at a fast pace in college. The college has designed the Programme Outcomes (POs) and Course Outcomes (COs) as part of the curriculum. These are available on the college website for the information of students and teachers. The teachers endured the attainment of Course Outcomes and were assessed by the class tests, MSTs, and by interacting with individual students. The achievement of Programme Outcomes is assessed by the Exit Survey conducted by the college at the end of the program.

20.Distance education/online education:

The college is in the process of offering short-term certificate courses in online mode. The syllabi of these courses are framed in collaboration with Industry and other institutions. The e-resources are being developed and the proposal is to change the mode of study for these courses from offline to online.

Extended Profile

1.Programme

1.1	817
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3776
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1015
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		1267
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		119
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		135
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		67
Total number of Classrooms and Seminar halls		
4.2		396.53
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		201
Total number of computers on campus for academic purposes		

Part B**CURRICULAR ASPECTS**

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is permanently affiliated with Punjabi University, Patiala, and has developed a well-planned and documented system for effective curriculum delivery. The College has devised a well-planned and documented process to ensure effective curriculum delivery. Though the curriculum is designed by the affiliating university, 13 Faculty members represent the college on Boards of Studies/Boards of Faculty of Punjabi University, Patiala for designing the curriculum. To enable them to enrich University Board meetings, the college has developed a participative approach. Departmental meetings are organized where the opinion of faculty members in connection with the syllabus is gathered and then put forward in Board meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- College prepares its own Academic calendar in the light of the Calendar issued by the affiliating university that is disseminated through the college website, college prospectus, etc.
- The Academic Council meetings are regularly held to ensure proper implementation of the academic calendar activities.
- For the purpose of Continuous Internal Evaluation, teachers prepare their unit plans.
- Continuous Internal Evaluation is done on the base of class tests, assignments, Mid Semester Tests, and student participation in various academic activities.
- Internship training, Project work, field visits, and presentation are included in the curriculum for making

continuous evaluations.

- Mid Semester Tests are conducted twice a semester. Test dates are announced one week in advance.
- For enhanced learning, besides written tests, students also deliver seminars, write assignments, do case studies and work on projects.
- Departments prepare consolidated Internal Assessment mark lists and displayed that on the departmental notice board.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://modicollege.com/wp-content/uploads/2022/12/Datesheet-April22-F.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Gender Issues**

- Gender issues are highlighted through various events and lectures organized by the college.

Environmental Issues:

1. Environment and Road safety is a compulsory paper that introduced the affiliating University at the UG level courses. Environment protection, pollution issues, disaster management.etc. are part of the curriculum.
2. The college invites resource persons to sensitize students to issues related to Environment Conservation.
3. A tree plantation program is also conducted every year in the college.

Human Values and Professional Ethics

1. The university has introduced a compulsory paper on 'Drug Abuse- Prevention and Control' through which human values are taught to students.
2. College offer Certificate Course in Soft skills which covers issues relating to Professional Ethics.
3. The college has a diverse finishing school program in which professional ethics are taught to students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

222

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://modicollege.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may **A. Feedback collected, analyzed**

be classified as follows

and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://modicollege.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3776

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

474

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a well-planned strategy to identify slow learners and advanced learners, arrange special programs for them and provide the required resources to them for improving their performance level.

Identification of Slow learners and advanced learners:

Students are identified on the basis of their performance in the Mid Semester Tests and through Class Tests.

Execution of the Programmers for Slow Learners

- The program is executed by the subject teachers
- Special time is allotted for the slow learner to conduct remedial classes
- Slow learners are required to solve assignments
- Students are required to complete the mandatory self-study hours in the library

Execution of the Programmers for Advanced Learner

- Advanced learners are provided with challenging problems to solve
- Advanced study materials and books are provided by the teachers
- Special one-to-one counseling sessions are arranged for advanced learners

Outcomes

Slow learners are able to clear the examinations by scoring good marks and help improve the pass percentage. The advanced learners showed better performance in the knowledge of concerned subjects and scored better marks in the university examination. A good number of students are placed on the University Merit List.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3776	119

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing the learning experiences of the students the faculty members apply various student-centric methods of teaching, for example, lecture method, interactive method, project, and fieldwork method, computer-assisted method, experiment method, etc. Teaching and learning activities are made effective by these practices. Some Student centric methods are given below:

Blackboard presentation: The traditional blackboard method is very effective in explaining problem-solving strategies. Particularly the solution to mathematical problems, numerical, statistics, and accounts are explained using this method.

Project methods: The project work help students to apply concepts learned during classroom study. Students working in groups have an opportunity for freedom of thought and the free exchange of different ideas. The science students work on various projects and participate in science fairs organized by the college. Computer science students work on projects as per the requirements of their curriculum.

Interactive methods The faculty of social sciences and business study make learning interactive with students by motivating student participation in group discussions, role-play, subject quizzes, news analysis, educational games, discussions and questions and answers on current affairs, etc. Classroom discussions on various topics are done under features.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college classrooms and all laboratories are equipped with high-speed internet connection and Wi-Fi. Many classrooms have installed projectors and some movable projectors are available that can be used in any classroom on a need basis. The teachers are encouraged to make use of ICT wherever possible. The following facilities are available:

LMS: The college has its own LMS which is used by the teachers to upload e-resources for students. Every teacher and student has an account on the LMS. The students can access the e-resources from anywhere and can discuss the problems with their teachers in the classroom.

Virtual Labs: Virtual labs are used in the physics department to conduct experiments.

Recording Studio: The recording studio is used to record teachers' lectures. These recorded lectures are uploaded on the college LMS.

Web OPAC: The student and teachers can use Web OPAC to assess library resources 24X7 from anywhere.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

119

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

823

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with Punjabi University, Patiala, which has laid down the guidelines for awarding internal assessments in each course. These guidelines are communicated to the students and followed by the subject teachers to award internal assessments. The college conduct two Mid Semester Tests the marks scored by the students are counted towards their internal assessments. In addition to this

- The class tests are conducted by the subject teachers for theory and practical papers.
- The assignments are given to students in time bound manner
- The project work/field works are also allocated to the students and they are required to submit the report on the assigned topic.
- The students participating in co-curricular activities, sports, NSS, NCC, BSG, and other competitions are compensated.

The marks are assigned to each activity performed by the student and communicated to the students. The assigned scores are processed for internal assessment by the subject teacher and submitted to the Head of the Department. The Head of the Department analyses and compile the internal assessment for all the students class-wise and the final list is submitted to the Office for uploading on the university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievance redressal mechanism related to internal examination is transparent, time-bound, and efficient.

MST Evaluation

The evaluation of Mid Semester Examination is time-bound. The notice is circulated to teachers mentioning the last date for award submission in the Controller's office. Teachers are required to evaluate the answer sheets, distribute the evaluated answer sheets to students, discuss the question papers and take up students' grievances and resolve them there and then. The award list is then submitted to the controller's office for result compilation.

Assignment Evaluation

The assignment is given to students to be submitted before the cut-off date. The received assignments are evaluated by the subject teacher and returned to the students in time bound manner. The marks assigned are justified to students to their satisfaction.

Project Evaluation

After completing the assigned project work/field work the group of students submits the project report. The format of the report includes problem formulation, literature review, data collection and analysis, and findings. The reports are evaluated on the basis of a discussion carried out with the group of students by the teachers and making them aware of the positive points and shortcomings in the reports.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university frames the syllabi for the programs offered in the college. The college has stated the Programme Outcomes and Course Outcomes on the basis of the curriculum provided by the university. These learning outcomes are available on the college website. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in the staff meeting.
- The students are informed about the same in the classrooms by their teachers and through the orientation program at the beginning of the session.
- The program-wise POs and COs are available on the college website for reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://modicollege.com/Activites/2020-21/CO%20POs%202020-21/Page%20of%20POs%20and%20COs%202020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcomes:

The attainment level of COs is monitored and evaluated by the subject teachers through the marks scored by the students in:

- Class Performance and attendance

- Class Tests
- Assignments
- Mid Semester Test

The internal assessment is calculated on the basis of internal evaluation processed at the end of each semester.

Attainment of Programme Outcomes:

An Exit-Survey is conducted at the end of the programme to assess the attainment level of Programme Outcomes. Each PO is assessed at the five point scale by the students completing a particular programme. The attainment level is evaluated on the responses received from the students.

Level 1: Cumulative score of <40%

Level 2: Cumulative score of >=40% and <60%

Level 3: Cumulative score of >=60% and <80%

Level 4: Cumulative score of >80%

The target is to achieve the attainment level 4 for each program offered in the college. The cumulative score is evaluated by using the formula

Cumulative score= $\frac{\sum(SPO_i)}{n} \times 20/100$ where n is the number of POs. SPO_i is the average score of ith PO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1062

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://modicollege.com/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College aspires to cultivate the spirit of innovation and has established the Innovation and Entrepreneurship Cell, and the Research Development Cell to support initiatives for the conception and transfer of knowledge. The innovation & entrepreneurship cell nurtures the innovative ideas of students through various events like Entrepreneurship training with Bajaj finserv. The cell through various programs and training creates an entrepreneurial culture in an academic institution to foster the growth of innovation and entrepreneurship amongst the students.

Micro-entrepreneurial skills are taught to students through various value-added programs, short-term courses, and camps on skill-based programs like financial services, fashion designing, multimedia, web technology, screen printing, block printing, etc. The 'Earn while you learn' scheme is successfully implemented.

The Research and Development Cell promotes faculty members from each

department to begin their research careers through the support of academic leaves, seed money, and research facilities. The faculty members are encouraged to participate in the Faculty development programs/Conferences/ Seminars/ Workshops/symposiums. The college organizes organized various academic activities, which are regular as well as need-based seminars and workshops for the faculty members and students. For postgraduate students, research projects have been initiated to inculcate a culture of research, exploration, and innovation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

56

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

78

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To get the students connected and involved in institutional activities, an assortment of activities are organized and offered to them. The competitive events, both at the inter-departmental and

intercollegiate levels, bring about a sense of confidence and the zeal to excel; But a major chunk of the activities is organized to inculcate a sense of responsibility and sensitivity towards societal needs. Several rallies, extension lectures by social activists, and awareness drives are organized/undertaken to connect the youth to the community and neighborhood. Such events harness the power of the youth towards the bigger cause of societal and social accountability. For holistic development, students are offered memberships in various clubs and enjoy the departmental societies' work throughout the session.

The major events include Blood Donation Camps, First-Aid and Home Nursing Training Workshops, Women Empowerment Programs, Disaster Management Training, and several awareness campaigns. Students are very deeply involved with environmental initiatives like sapling plantation drives, water conservation, and cleanliness drives as well. Besides participating in events for all major causes, students

of NSS, the relevant societies, and clubs are actively involved in charity drives, candlelight marches, and visits to old age homes and orphanages at different times of the year.

File Description	Documents
Paste link for additional information	https://www.modicollege.com/AQAR_Info/AQAR_21-22/Activities_2021-22/Extension_activities_2021-22.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4143

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

288

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is a multi-faculty, co-educational institution established in 1967 and has a lush green campus located in the heart of the city covering an area of 29707.60 sq. mt. with a built-up area of 26074.46 sq. mt. The college has a state-of-the-art eco-friendly infrastructure where our present strength of approximately 4000 students is comfortably accommodated. The whole complex is divided into three blocks:

1. Main Block

2. HR Modi IT Block

3. Commerce Block

The college library is fully computerized covering an area of 810.68 sq. mt has three separate reading areas and is stocked with the latest books. The college has 7 Research laboratories in addition to the 21 well-equipped laboratories for various departments including 6 computer labs, and 1 language lab consisting of 210 computers of the latest configuration. All the laboratories and classrooms are connected to Internet and Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To meet the Curricular and Co-curricular requirements the college has an Auditorium, two lecture halls, and an Open Air Theater to hold Seminars, extension lectures, workshops, conferences, and even cultural functions of various departments. A central lawn with an open stage is available to conduct the Annual Prize Distribution Function, Convocation, Talent Hunt Competition, etc. We have a walled ground with an open stage which is used by the college as well as by the local community with the permission of the college for larger gatherings.

Playgrounds with provisions for multiple games, such as Lawn Tennis courts, badminton courts, Boxing Ring, Kho-kho, Taekwondo, Cricket, fencing, and gymnasium are available. The college has MOUs with the National Institute of Sports (N.I.S.), Punjab Sports Department, and Punjabi University. Our players use their facilities of free boarding and lodging in the sports hostel, Special Diet money, and coaching by expert coaches to polish their sporting skills.

Facilities like expert coaching wherever required for students for various cultural activities are provided during performance days. Rehearsals for various cultural events like Zonal and Inter-Zonal Youth Festivals of the University are carried out on the college campus at the convenience of the students after study hours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

67

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/classrooms-and-seminar-halls-with-ict-facility/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1746601.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library covers an area of 810.68 sq. mt. including the Reading

Area, Stack Area, and other Service Areas. The library can accommodate more than 300 readers at a time. The library operations and services are fully computerized using LIBSYS software with a bar-coding system, OPAC/web OPAC and stock verification.

The Library has a rich collection of 64110 books on various subjects. 3000 e-Journals/Magazines and 23000 e-books from EBSCO, 22 newspapers, and NLIST, INFLIBNET connection have been subscribed. A repository pool of approximately 1670 e-resources.

A Photostat facility is provided to the students in the library. Two printers, six bar-code scanners, and a bar-code printer are available. Dedicated lease line of internet connection of 100 Mbps through LAN and Wi-Fi. Previous year's question papers are preserved in the library and provided to the students and staff of the college.

OPEC is available for students and faculty. Thirty computers with high-speed internet facilities are available in the library for the benefit of students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.modicollege.com/building/infra%2046.jpg

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.03225

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a dedicated 100 Mbps lease line that connects all the classrooms and laboratories. LAN connection is available in the Main Library and is further connected with the Library in the HR Modi IT Block. Different offices in the college i.e. Principal's office, General office, Steno office, Supts' Office, Registrar's office, and Accounts and Establishment offices are also connected by LAN. Wi-Fi facility is available in almost all the areas of the campus. The plans and strategies adopted by the college in connection with IT infrastructure can be broadly divided into two parts: 1. We have a clearly defined policy for replacing outmoded equipment and also for installing new equipment with the latest configurations. 2. IT infrastructure which is regularly upgraded should be used for enhancing the quality and efficiency of delivery in the classroom as well as outside the classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

201

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4131927.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

One Assets Supervisor, eight sweepers, and four gardeners are appointed for campus maintenance. The college has appointed Security Guards to keep a constant vigil and ensure perfect discipline on the campus. An electrician has been appointed for the upkeep of electric fittings and appliances. Various committees have been constituted for the maintenance of college infrastructure. These committees recommend measures to be taken for the required maintenance on regular basis. Residential Watch and Ward staff ensure the safety, security, and cleanliness of the campus at all hours. We have experienced and qualified technical staff to take care of the equipment and instruments. Three Generator Sets are installed on the campus to provide an uninterrupted power supply to the entire college. Stabilizers are also provided wherever necessary to check voltage fluctuations. For the upkeep and maintenance of sophisticated instruments, seven UPSs are installed to ensure uninterrupted supply in computer labs. To ensure effective utilization and proper maintenance of computer labs, a teacher-in-charge for each lab is assigned. For his assistance SLAs, JLAs, and Lab Attendants are appointed. Fire Extinguishers, Water Coolers, Filters, photocopiers, Generator Sets, Stabilizers, Air Conditioners, etc. get serviced annually.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

724

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1330

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1330

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

148

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

386

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

87

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per Punjab State Government policy, the election to the students' councilor similar such bodies has been banned as a measure of law and order. However, the college has designed its own mechanism of having student representation in various Departmental Societies, IQAC, and clubs to ensure student representation in the functioning of the college. The college has 20 Departmental Societies and Clubs and central bodies where students of respective departments participate in their activities. <https://modicollege.com/clubs-and-societies/>.

Many activities like the Buddy program require the allocation of students into smaller functional groups called Buddy Groups where there is an opportunity for students to develop teamwork and leadership through interaction within the peer group.

Students are also appointed as student editors who play an integral role in the Editorial Board of the annual college magazine 'Luminary' and also contribute actively to the display of the Departmental Wall Magazines. They help the teacher editors in collecting, proofreading, and editing articles contributed by the students for these magazines.

Students also represent in IQAC of the college. They actively participate in the IQAC planning and executing the planned programs for the enhancement of quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

180

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution interacts and collaborates with the Alumni and former faculty of the institution through meetings and functions: Regular meeting of the Alumni Association is held.

- Alumni are invited to all the important college functions.
- Former faculty members are also invited to these functions.
- Publications of the college are provided to the former faculty as well as Alumni.
- Retired staff members are allowed to remain members of the library and they can borrow books and magazines from the college library.

These are some of the activities which keep its alumni and retired staff members in touch with the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement

To be a forward-looking institution that provides quality education at affordable cost and makes the students humane and conscious of contemporary societal concerns.

Mission Statement

OUR MISSION IS TO ENSURE THAT ALL MODIites: Learn independently; Develop higher order thinking skills; Care for sustenance of ecosystem; strive for excellence.

Broad guidelines for framing policies, strategies, and plans as laid down by the Modi Education Society are implemented under the guidance of the Principal. He is assisted by the Academic Council, CoE, Registrar, and Bursar of the College. The principal has a dual role in our organizational structure. He is an Ex-Officio member of the Modi Education Society hence, he plays a vital role while framing policies, strategies, and plans. When it comes to the execution of the policies, the heads of all the committees provide the required inputs to keep them focused on the governing body's vision. Academic Council comprises heads of departments, Deans, In-

charges, and CoE. At the end of the session, the Academic council reviews the performance finds out the deficiencies and suggests corrective measures. The internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure.

File Description	Documents
Paste link for additional information	https://modicollege.com/about-us/vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative structure of the college is totally participatory. Our college has divided all the essential activities/functions into various groups allocated to the committees constituted for the specific purpose. Three important offices of the college i.e. CoE, Registrar's, and Bursar's Office are assisting the Principal continuously throughout the session. The Bursar of the college assists the Principal in managing the resources of the college. All types of payments are first of all sanctioned by the Bursar and then by the Principal. Once the expenditure is incurred, the Accounts Office verifies all the documents and it is again checked by the Bursar and the final payment is authorized by the Principal. Academic Council holds its meetings at the beginning of the session to formulate broad guidelines necessary for the execution of the vision of the college. The Internal Quality Assurance Cell (IQAC) is an essential organ of the planning and execution structure. This Cell formulates policies and plans for both academic and infrastructural development. Issues related to new courses to be introduced, augmentation of infrastructure, and faculty development programs are discussed by the members of IQAC before the submission of their recommendations to the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Governance Model divides the entire exercise of monitoring, evaluation, formulation, and execution of plans, policies, and strategies into four parts:

1. Brain Storming Exercise involves understanding the past, present, and future trends.
2. Getting Ready to Go involves the formulation of policies and plans where the future course of action is provided, both in quantitative and qualitative terms. Management prepares plans for immediate concerns as well as long-term plans keeping in view the vision of the founding fathers.
3. Tasting the Truth means the actual execution of plans and policies or encountering the ground realities.
4. Input Generation based on the feedback, evaluation, and analysis of past performance. This becomes a basis for the Brain Storming Exercise.

The creation of a research-based experiential learning center earns the status of CPE-I & then CPE-II for the college. This resulted in an unprecedented growth in laboratory infrastructure developments, with the procurement of a large number of small equipment besides some high-end equipment, the laboratories were restructured and renovated and were fixed with lab-safety measures. This has helped the college in introducing student-centric teaching pedagogies and one of the distinctive features was the introduction of research projects at the undergraduate level.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by the Modi Education Society and is permanently affiliated with Punjabi University, Patiala.

All the policies are framed keeping in view the norms laid down by

UGC/ DPI Punjab Govt, and Punjabi University, Patiala.

The employees are governed by the service rules of the University calendar/ UGC/ State Govt Civil Service rules.

The salary of the employees is disbursed regularly before the 7th of every month despite the delay in salary grants by the state Govt.

The retirement benefits that include gratuity, provident fund, and leave encashment are given to employees as per Punjab Government norms.

It is evident from the facts that the posts sanctioned by the Govt. of Punjab under the 95% deficit grant-in-aid scheme are filled as and when the sanction is given by the State Govt. Only 61 posts are sanctioned by the state Govt. whereas the remaining posts are sanctioned by the management. 17 posts have been sanctioned permanently along with the sanction of additional posts on the annual contract basis as per the need. All the appointments are done purely on the basis of merit as per the qualification norms of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. Non-Teaching staff are encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose. Other welfare activities undertaken by the college are:

1. Winter and Summer Uniforms for the class IV employees.
2. ESI and Maternity Leave to the eligible teaching and non-teaching staff
3. Fee concession for the wards of staff members.
4. Promotion of teaching and non-teaching staff as per rules.
5. Loans are sanctioned from the PF of employees as per request and eligibility of the concerned employee.
6. In case of the death of an employee suitable employment opportunity is provided to the family member of the deceased employee on compassionate grounds depending upon his/her qualification and experience.
7. College provides accommodation for Watch and Ward Staff
8. The temporary staff gets a respectable salary from the college and increments based on their performance are also given regularly
9. Well Equipped Gymnasium facility is available for staff and students.
10. Health Check-up Camps, Blood Donation Camps, HIV Awareness, Covid -19 Awareness Programs are conducted by the College.

File Description	Documents
Paste link for additional information	https://modicollege.com/nss/blood-donation-camp-organized-at-multani-mal-modi-college-2/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

143

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the appraisal system of Punjabi University, DPI Punjab Government, and UGC. For annual appraisal and promotion to a higher scale, the required information about the employee is collected through

1. Self-Appraisal Proforma provided by the Punjab Education Department.
2. Self-Appraisal Proforma designed by the college itself.

The information gathered through these sources is an important basis for performance appraisal of the staff and is used by the college for promotion to higher scales. This is also useful for the preparation of Annual Reports, Prospectus, Brochures, and the College Magazine. This information is of great value at the time of promotion to a higher scale or even at the time of giving annual increments. Promotions in teaching are done by UGC-CAS norms whereas, for non-teaching staff, Punjab Govt. rules are followed. A letter authorized by the management for promotion to a higher scale or for granting an annual increment is delivered to the staff member for information. This process of gathering information and communicating with appropriate stakeholders is very efficient and transparent.

The progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal auditor is appointed by the parent society. The internal auditor checks

1. All receipts and payment vouchers
2. Utilization of funds received from various agencies.

The college has a separate mechanism to ensure financial discipline. Internal audit is done by a qualified Chartered Accountant duly appointed by the College. All payments through cheque or online method, for capital or revenue expenditure, are duly entered into the cashbook by the Accountant and these are countersigned by the Bursar and the Principal. The comparison of the cash book with the Bills is an in-built check to avoid any unauthorized payment.

The internal auditor audits the account books and prepares the audited reports. Auditor also helps in the management of payment of tax deducted at source (TDS). The external audit is carried out by the representatives of (1) the Auditor General, Punjab, and (2) the Finance Dept. Punjab. This audit is done periodically and auditors' reports containing various objections are maintained by the College. The Accountant General (Punjab) also sends a copy of the Audit Report to DPI (Colleges), Punjab. We take steps to comply with the rules to ensure that no deficiency is reported in the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

68.45451

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial Management is broadly divided into two parts: Firstly grants are received from Govt. of Punjab against the aided posts.

Secondly, the resources are also generated by optimal utilization of the building and Infrastructure of the College. The regular income is generated by outsourcing infrastructure to the Modi Lawn Tennis Academy, Cricket Academy, Modi Fencing Academy, ICAI Chapter, ICSI center, PTE test center, the conduct of the various state and central recruitment tests.

State and central scholarship schemes are promoted for scholarships to students. NGOs are roped in for scholarships to needy meritorious students.

e.g. NGO Sarbat Da Bhalla Charitable Trust to the meritorious and needy students @ Rs 10000 annually.

UGC grants are received under various plans for the specific needs of the college. Contribution by the managing committee fund to cover deficit as well as other needs of the college. Another source of funding is the fee and funds collected from the students as per the guidelines.

Management of Expenditure:

1. Capital Expenditure: Capital Expenditure involves the acquisition and/or expansion of assets.

2. Revenue Expenditure: This head comprises expenditures related to salary, repair and maintenance of infrastructure, payment of electricity bills, telephone bills, and other routine expenditures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our college constituted an Internal Quality Assurance Cell on 5th Oct 2011. The IQAC is responsible for the planning and monitoring of the quality initiatives taken by the institute for outcome-based education.

IQAC of the institution is constantly working on quality improvement in various areas. Under the aegis of IQAC, the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research, and development.

IQAC encourages and supports the adoption of ICT at all levels of teaching and learning in order to provide a more effective learning environment. The college has launched its own LMS, Google classrooms for all the classes, and YouTube Channel in order to provide audio-visual lectures by the faculty.

The organization of Faculty Development Programmes (FDP), organization of extension lectures on IPR, and Research Methodology. IQAC has made an extensive effort in enriching the research culture.

College provides extensive support for providing facilities for research on emerging areas and has a state-of-the-art Central Instrumentation Lab with sophisticated instruments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms. The planning of IQAC begins with enlisting various plans for the session and ends with the comparison of actual work done with the planned one. Normally, unfinished tasks at the end of the session, if any, are taken up for the next plan. The college has designed an inclusive feedback mechanism through well-structured questionnaires from all the stakeholders viz. students, teachers, parents, and alumni for assessing the teaching-learning process.

All the staff members of each department participate in the analysis and evaluation of their departmental performance as well as the formulation of plans under the guidance of the respective Heads of the Departments. The IQAC assesses academic activities and identifies the limitations and suggests remedial measures. Some practices started, as a result, are: specific hands-on practice programs to learn recent advancements and working of sophisticated instruments for the outgoing classes, a communication lab for improving the communication skills of students, and add-on courses in Spoken English, Journalism and Mass Communication and Computerized Accounting have been introduced for improving their skills. IQAC also organizes training sessions for defining learning outcomes and also for its attainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives

B. Any 3 of the above

**with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.modicollege.com/AOAR_Info/AOAR_21-22/AAA%20Report/ANNEXURE-AAA-Report.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The college has initiated various measures to promote gender equity Programmes like Save the Girl Child, Beti Bachao Beti Padhao, Dhiaan di Lohri, etc are organized from time to time. The college observes International Women's Day every year by organizing seminars/debates/group discussions on gender issues.
- The girl students have separate hygienic washrooms on each floor. They are also having a separate canteen which provides hygienic as well as healthy food.
- Girls have a separate common room and dispensary with a visiting doctor.
- The institute ensures the safety and security of girl students by providing them adequate support services like Dean (Girls), Women Grievances Redressal Committee, security staff, etc.
- Girls are allowed to leave the campus before time, only with the written permission of their mentors who enquire about the

same from their parents.

- The institute also has well-connected CCTVs installed in offices, libraries, and at strategic locations on the different floors of the buildings.
- The college has the provision of 180 days' maternity leave for the female staff.

File Description	Documents
Annual gender sensitization action plan	https://www.modicollege.com/wp-content/uploads/2020/12/Gender-Sensitization-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://modicollege.com/gender-equality-measures/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college has taken a number of initiatives under Solid Waste Management. A separate area has been set up on the campus for the segregation of solid waste like plastic bottles, wrappers, cardboard, broken glasses, e-waste, etc.

College has constructed compost pits for making compost from garden waste such as leaves and grass clippings. Five pits have been constructed; two honeycomb types (above-ground surface) and three below-the-ground surfaces.

- **Biomedical waste Management:** To reduce the misuse of used waste sharps is properly chemically sterilized and broken before disposal. Used soiled wastes are discarded after proper autoclaving.
- **E-Waste Management:** To reduce e-waste, old computer systems are sold to those dealers who upgrade them and sell them again in the market.
- **Waste Recycling System:** College has hired a government-authorized Rag or waste picker who usually collects recyclable and nonrecyclable waste once a week.
- **Hazardous Chemical Waste Management:** Waste of biological origin is converted into manure through composting and it is being used in place of chemical fertilizers in the Botanical garden. Spent media and used cultures are discarded after proper autoclaving.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college plays a significant role in inculcating the spirit of inclusiveness in its students by imparting values of tolerance, compassion, and harmony to the students who belong**

to diverse regional, linguistic, communal, and socioeconomic categories. It celebrates commemorative days like National Unity Day, Teachers' Day, National Youth Day, Gandhi Jayanti, International Yoga day

- To promote linguistic harmony in the institute, a celebration of the Hindi Diwas and Punjabi Mat-Bhasha Diwas.
- To aware students of social evils like child labor, abuse of tobacco, etc awareness drives are being organized from time to time.
- To understand the social and ecological responsibility activities like Blood donation camps, plantation drives, and rallies against stubble-burning, are being organized.
- The observance of World Environment day makes students understand their social and ecological responsibilities.
- The foundation day of the college i.e. Modi Jayanti is celebrated every year on 21 October with a Havan.
- The institute offers as well as facilitates scholarships to meritorious students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The vision of the college is committed to providing quality education and making the students humane as well as conscious of contemporary societal concerns. To translate the vision statement into action we organize various activities to nurture responsible citizens who are aware of their rights and duties.

- The annual observance of Republic day and Independence day is aimed at arousing patriotic fervor and national oneness.
- The institute upholds the principles of service and social responsibility by organizing events like a Blood donation camp, plantation drive 'Hariyaval Muhim', Traffic Awareness campaign, Awareness on Drug Abuse, etc.
- NSS volunteers visit Old Age Homes and distribute clothes and fruits there. Declamation contests on topics like 'Patriotism and organized various programs to aware the students perform their duties like brotherhood, composite culture, environment, scientific temper, protection of the environment, etc.
- The Bharat Scouts and Guides units - Rangers (Girls) and Rovers (Boys) were established in the college to make the students responsible towards their society and country and provide them special training so that they can play a constructive role in society.
- Voter Awareness Campaign and Voter Pledge Programmes are organized from time to time to teach the students about the fundamentals of democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://modicollege.com/wp-content/uploads/2022/12/7.1.9-List-of-Activities-AQAR-21-22.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code B. Any 3 of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The objective of celebrating the key National days is to connect the students, teaching, and non-teaching staff of the institution to the culture and heritage of India. International days are also celebrated to acquaint with the global historical aspects.

- National Voters Day is observed to create awareness of the need to maximize the enrolment of new voters.
- Constitution Day is celebrated on November 26 to commemorate the adoption of the Constitution of India.
- Republic Day and Independence Day are celebrated with patriotism & flag hoisting by the NCC cadets.
- International Mother Language Day is observed to promote "linguistic and cultural diversity and multilingualism" among the students.
- Inter-Institutional Science Fair is organized to provide a platform for the students to display changing paradigms of scientific understanding about recent trends in Sciences.
- National Science Day is celebrated in memory of Dr. C.V. Raman.

- World Environment Day is observed to create awareness among the students about the environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

1. Title of the practice: Scholarships to Deserving and Needy Students
2. Objectives of the practice: The college gives a fair amount of financial help to poor and meritorious students. This program is designed to achieve the following objectives:
 - To provide assistance to financially weak students in order to facilitate them to continue their studies.
 - To help deserving students without any discrimination of caste, religion, or gender.
 - To encourage the students by providing monetary assistance in the form of cash & prizes.
 - To reiterate the sense of equality among the students.

Best Practice - II

1. Title of the practice: Green and Eco-Friendly Campus
2. Objectives of the practice: This practice is designed to achieve the following objectives:
 - To sensitize students and staff towards the environment and

its sustainability.

- Eco-friendly/green campus by planting more trees. To plant medicinal/herbal plants on the college campus.
- Tomaintain Flora and Fauna on the college campus.
- To minimize the wastage of water by conserving and recharging rainwater.
- Proper handling of solid waste and implementing the 3 'R' (Reduce/Reuse/Recycle) policy on the campus.
- Smoke-free and tobacco-free campus.
- To restrict single-use plastics.
- To support and implement "Swachh Bharat Abhiyan" for the growth of India

File Description	Documents
Best practices in the Institutional website	https://modicollege.com/AQAR_Info/AQAR_21-22/Best_Practices_21-22/Best_Practices_2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the institution lies in the abundant opportunities available to the students for showcasing their skills in sports.

College was awarded Maharaja Yadvindra Singh Trophy -Punjabi University General Sports Championship (Men) & Raj Kumari Amrit Kaur Punjabi University General Sports Championship (Women) for the year 2017-18* in Annual Sports Prize Distribution Function held at Guru Teg Bahadur Hall, Punjabi University, Patiala on December 1, 2021. The trophy was presented by Prof. (Dr.) Arvind, Vice Chancellor,

Punjabi University, Patiala. The college has won these trophies for winning a maximum number of Inter-College Championships (Men and Women) and the contributing to MAKKA Trophy. The College has won Maharaja Yadwindra Singh Trophy Punjabi University General Sports Championship (Men) trophy for the record seven times and Raj Kumari Amrit Kaur Punjabi University General Sports Championship (Women) trophy four times consecutively. The College was also awarded a cash prize of 2,43,000/- rupees.

The college was allotted sports wings in 25 disciplines during the session 2021-22. 03 of our sportspersons participated in International competitions. 60 sportspersons participated in All India Inter-University/National level competitions and won 40 Gold, 15 Silver, and 22 Bronze medals.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is permanently affiliated with Punjabi University, Patiala, and has developed a well-planned and documented system for effective curriculum delivery. The College has devised a well-planned and documented process to ensure effective curriculum delivery. Though the curriculum is designed by the affiliating university, 13 Faculty members represent the college on Boards of Studies/Boards of Faculty of Punjabi University, Patiala for designing the curriculum. To enable them to enrich University Board meetings, the college has developed a participative approach. Departmental meetings are organized where the opinion of faculty members in connection with the syllabus is gathered and then put forward in Board meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- College prepares its own Academic calendar in the light of the Calendar issued by the affiliating university that is disseminated through the college website, college prospectus, etc.
- The Academic Council meetings are regularly held to ensure proper implementation of the academic calendar activities.
- For the purpose of Continuous Internal Evaluation, teachers prepare their unit plans.
- Continuous Internal Evaluation is done on the base of class tests, assignments, Mid Semester Tests, and student

participation in various academic activities.

- Internship training, Project work, field visits, and presentation are included in the curriculum for making continuous evaluations.
- Mid Semester Tests are conducted twice a semester. Test dates are announced one week in advance.
- For enhanced learning, besides written tests, students also deliver seminars, write assignments, do case studies and work on projects.
- Departments prepare consolidated Internal Assessment mark lists and displayed that on the departmental notice board.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://modicollege.com/wp-content/uploads/2022/12/Datesheet-April22-F.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
8	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
15	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
252	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Issues

- Gender issues are highlighted through various events and lectures organized by the college.

Environmental Issues:

1. Environment and Road safety is a compulsory paper that introduced the affiliating University at the UG level courses. Environment protection, pollution issues, disaster management.etc. are part of the curriculum.
2. The college invites resource persons to sensitize students to issues related to Environment Conservation.
3. A tree plantation program is also conducted every year in the college.

Human Values and Professional Ethics

1. The university has introduced a compulsory paper on 'Drug Abuse- Prevention and Control' through which human values are taught to students.
2. College offer Certificate Course in Soft skills which covers issues relating to Professional Ethics.
3. The college has a diverse finishing school program in which professional ethics are taught to students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

222

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://modicollege.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://modicollege.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3776

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

474

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has a well-planned strategy to identify slow learners and advanced learners, arrange special programs for them and provide the required resources to them for improving their

performance level.

Identification of Slow learners and advanced learners:

Students are identified on the basis of their performance in the Mid Semester Tests and through Class Tests.

Execution of the Programmers for Slow Learners

- The program is executed by the subject teachers
- Special time is allotted for the slow learner to conduct remedial classes
- Slow learners are required to solve assignments
- Students are required to complete the mandatory self-study hours in the library

Execution of the Programmers for Advanced Learner

- Advanced learners are provided with challenging problems to solve
- Advanced study materials and books are provided by the teachers
- Special one-to-one counseling sessions are arranged for advanced learners

Outcomes

Slow learners are able to clear the examinations by scoring good marks and help improve the pass percentage. The advanced learners showed better performance in the knowledge of concerned subjects and scored better marks in the university examination. A good number of students are placed on the University Merit List.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3776	119

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing the learning experiences of the students the faculty members apply various student-centric methods of teaching, for example, lecture method, interactive method, project, and fieldwork method, computer-assisted method, experiment method, etc. Teaching and learning activities are made effective by these practices. Some Student centric methods are given below:

Blackboard presentation: The traditional blackboard method is very effective in explaining problem-solving strategies. Particularly the solution to mathematical problems, numerical, statistics, and accounts are explained using this method.

Project methods: The project work help students to apply concepts learned during classroom study. Students working in groups have an opportunity for freedom of thought and the free exchange of different ideas. The science students work on various projects and participate in science fairs organized by the college. Computer science students work on projects as per the requirements of their curriculum.

Interactive methods The faculty of social sciences and business study make learning interactive with students by motivating student participation in group discussions, role-play, subject quizzes, news analysis, educational games, discussions and

questions and answers on current affairs, etc. Classroom discussions on various topics are done under features.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college classrooms and all laboratories are equipped with high-speed internet connection and Wi-Fi. Many classrooms have installed projectors and some movable projectors are available that can be used in any classroom on a need basis. The teachers are encouraged to make use of ICT wherever possible. The following facilities are available:

LMS: The college has its own LMS which is used by the teachers to upload e-resources for students. Every teacher and student has an account on the LMS. The students can access the e-resources from anywhere and can discuss the problems with their teachers in the classroom.

Virtual Labs: Virtual labs are used in the physics department to conduct experiments.

Recording Studio: The recording studio is used to record teachers' lectures. These recorded lectures are uploaded on the college LMS.

Web OPAC: The student and teachers can use Web OPAC to assess library resources 24X7 from anywhere.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

119

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

823

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated with Punjabi University, Patiala, which has laid down the guidelines for awarding internal assessments in each course. These guidelines are communicated to the students and followed by the subject teachers to award internal assessments. The college conduct two Mid Semester Tests the marks scored by the students are counted towards their internal assessments. In addition to this

- The class tests are conducted by the subject teachers for theory and practical papers.
- The assignments are given to students in time bound manner
- The project work/field works are also allocated to the students and they are required to submit the report on the assigned topic.
- The students participating in co-curricular activities, sports, NSS, NCC, BSG, and other competitions are compensated.

The marks are assigned to each activity performed by the student and communicated to the students. The assigned scores are processed for internal assessment by the subject teacher and submitted to the Head of the Department. The Head of the

Department analyses and compile the internal assessment for all the students class-wise and the final list is submitted to the Office for uploading on the university portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievance redressal mechanism related to internal examination is transparent, time-bound, and efficient.

MST Evaluation

The evaluation of Mid Semester Examination is time-bound. The notice is circulated to teachers mentioning the last date for award submission in the Controller's office. Teachers are required to evaluate the answer sheets, distribute the evaluated answer sheets to students, discuss the question papers and take up students' grievances and resolve them there and then. The award list is then submitted to the controller's office for result compilation.

Assignment Evaluation

The assignment is given to students to be submitted before the cut-off date. The received assignments are evaluated by the subject teacher and returned to the students in time bound manner. The marks assigned are justified to students to their satisfaction.

Project Evaluation

After completing the assigned project work/field work the group of students submits the project report. The format of the report includes problem formulation, literature review, data collection and analysis, and findings. The reports are evaluated on the basis of a discussion carried out with the group of students by the teachers and making them aware of the positive points and shortcomings in the reports.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university frames the syllabi for the programs offered in the college. The college has stated the Programme Outcomes and Course Outcomes on the basis of the curriculum provided by the university. These learning outcomes are available on the college website. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in the staff meeting.
- The students are informed about the same in the classrooms by their teachers and through the orientation program at the beginning of the session.
- The program-wise POs and COs are available on the college website for reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://modicollege.com/Activites/2020-21/CO%20POs%202020-21/Page%20of%20POs%20and%20COs%202020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Course Outcomes:

The attainment level of COs is monitored and evaluated by the subject teachers through the marks scored by the students in:

- Class Performance and attendance
- Class Tests
- Assignments
- Mid Semester Test

The internal assessment is calculated on the basis of internal evaluation processed at the end of each semester.

Attainment of Programme Outcomes:

An Exit-Survey is conducted at the end of the programme to assess the attainment level of Programme Outcomes. Each PO is assessed at the five point scale by the students completing a particular programme. The attainment level is evaluated on the responses received from the students.

Level 1: Cumulative score of <40%

Level 2: Cumulative score of >=40% and <60%

Level 3: Cumulative score of >=60% and <80%

Level 4: Cumulative score of >80%

The target is to achieve the attainment level 4 for each program offered in the college. The cumulative score is evaluated by using the formula

Cumulative score= $\frac{\sum(SPO_i)}{n} \times 20/100$ where n is the number of POs. SPO_i is the average score of ith PO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1062

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://modicollege.com/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College aspires to cultivate the spirit of innovation and has established the Innovation and Entrepreneurship Cell, and the

Research Development Cell to support initiatives for the conception and transfer of knowledge. The innovation & entrepreneurship cell nurtures the innovative ideas of students through various events like Entrepreneurship training with Bajaj finserv. The cell through various programs and training creates an entrepreneurial culture in an academic institution to foster the growth of innovation and entrepreneurship amongst the students.

Micro-entrepreneurial skills are taught to students through various value-added programs, short-term courses, and camps on skill-based programs like financial services, fashion designing, multimedia, web technology, screen printing, block printing, etc. The 'Earn while you learn' scheme is successfully implemented.

The Research and Development Cell promotes faculty members from each department to begin their research careers through the support of academic leaves, seed money, and research facilities. The faculty members are encouraged to participate in the Faculty development programs/Conferences/ Seminars/ Workshops/symposiums. The college organizes organized various academic activities, which are regular as well as need-based seminars and workshops for the faculty members and students. For postgraduate students, research projects have been initiated to inculcate a culture of research, exploration, and innovation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1.6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

56

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

78

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To get the students connected and involved in institutional activities, an assortment of activities are organized and offered to them. The competitive events, both at the inter-departmental and intercollegiate levels, bring about a sense of confidence and the zeal to excel; But a major chunk of the activities is organized to inculcate a sense of responsibility and sensitivity towards societal needs. Several rallies, extension lectures by social activists, and awareness drives are organized/undertaken to connect the youth to the community and neighborhood. Such events harness the power of the youth towards the bigger cause of societal and social accountability. For holistic development, students are offered memberships in various clubs and enjoy the departmental societies' work throughout the session.

The major events include Blood Donation Camps, First-Aid and Home Nursing Training Workshops, Women Empowerment Programs, Disaster Management Training, and several awareness campaigns. Students are very deeply involved with environmental initiatives like sapling plantation drives, water conservation, and cleanliness drives as well. Besides participating in events for all major causes, students

of NSS, the relevant societies, and clubs are actively involved in charity drives, candlelight marches, and visits to old age homes and orphanages at different times of the year.

File Description	Documents
Paste link for additional information	https://www.modicollege.com/AQAR_Info/AQAR_21-22/Activities_2021-22/Extension_activities_2021-22.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
4143	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
288	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
6	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is a multi-faculty, co-educational institution established in 1967 and has a lush green campus located in the heart of the city covering an area of 29707.60 sq. mt. with a built-up area of 26074.46 sq. mt. The college has a state-of-the-art eco-friendly infrastructure where our present strength of approximately 4000 students is comfortably accommodated. The whole complex is divided into three blocks:

1. Main Block
2. HR Modi IT Block
3. Commerce Block

The college library is fully computerized covering an area of 810.68 sq. mt has three separate reading areas and is stocked with the latest books. The college has 7 Research laboratories in addition to the 21 well-equipped laboratories for various departments including 6 computer labs, and 1 language lab consisting of 210 computers of the latest configuration. All the laboratories and classrooms are connected to Internet and Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To meet the Curricular and Co-curricular requirements the college has an Auditorium, two lecture halls, and an Open Air Theater to hold Seminars, extension lectures, workshops, conferences, and even cultural functions of various departments. A central lawn with an open stage is available to conduct the Annual Prize Distribution Function, Convocation, Talent Hunt Competition, etc. We have a walled ground with an open stage which is used by the college as well as by the local community with the permission of the college for larger gatherings.

Playgrounds with provisions for multiple games, such as Lawn Tennis courts, badminton courts, Boxing Ring, Kho-kho, Taekwondo, Cricket, fencing, and gymnasium are available. The college has MOUs with the National Institute of Sports (N.I.S.), Punjab Sports Department, and Punjabi University. Our players use their facilities of free boarding and lodging in the sports hostel, Special Diet money, and coaching by expert coaches to polish their sporting skills.

Facilities like expert coaching wherever required for students for various cultural activities are provided during performance days. Rehearsals for various cultural events like Zonal and Inter-Zonal Youth Festivals of the University are carried out on the college campus at the convenience of the students after study hours.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

67

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://modicollege.com/classrooms-and-seminar-halls-with-ict-facility/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1746601.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library covers an area of 810.68 sq. mt. including the Reading Area, Stack Area, and other Service Areas. The library can accommodate more than 300 readers at a time. The library operations and services are fully computerized using LIBSYS software with a bar-coding system, OPAC/web OPAC and stock verification.

The Library has a rich collection of 64110 books on various subjects. 3000 e-Journals/Magazines and 23000 e-books from EBSCO, 22 newspapers, and NLIST, INFLIBNET connection have been subscribed. A repository pool of approximately 1670 e-resources.

A Photostat facility is provided to the students in the library.

Two printers, six bar-code scanners, and a bar-code printer are available. Dedicated lease line of internet connection of 100 Mbps through LAN and Wi-Fi. Previous year's question papers are preserved in the library and provided to the students and staff of the college.

OPEC is available for students and faculty. Thirty computers with high-speed internet facilities are available in the library for the benefit of students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.modicollege.com/building/infra%2046.jpg

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.03225

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a dedicated 100 Mbps lease line that connects all the classrooms and laboratories. LAN connection is available in the Main Library and is further connected with the Library in the HR Modi IT Block. Different offices in the college i.e. Principal's office, General office, Steno office, Supts' Office, Registrar's office, and Accounts and Establishment offices are also connected by LAN. Wi-Fi facility is available in almost all the areas of the campus. The plans and strategies adopted by the college in connection with IT infrastructure can be broadly divided into two parts: 1. We have a clearly defined policy for replacing outmoded equipment and also for installing new equipment with the latest configurations. 2. IT infrastructure which is regularly upgraded should be used for enhancing the quality and efficiency of delivery in the classroom as well as outside the classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

201

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4131927.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

One Assets Supervisor, eight sweepers, and four gardeners are appointed for campus maintenance. The college has appointed Security Guards to keep a constant vigil and ensure perfect discipline on the campus. An electrician has been appointed for the upkeep of electric fittings and appliances. Various committees have been constituted for the maintenance of college infrastructure. These committees recommend measures to be taken for the required maintenance on regular basis. Residential Watch and Ward staff ensure the safety, security, and cleanliness of the campus at all hours. We have experienced and qualified technical staff to take care of the equipment and instruments. Three Generator Sets are installed on the campus to provide an uninterrupted power supply to the entire college. Stabilizers are also provided wherever necessary to check voltage fluctuations. For the upkeep and maintenance of sophisticated instruments, seven UPSs are installed to ensure uninterrupted supply in computer labs. To ensure effective utilization and proper maintenance of computer labs, a teacher-in-charge for each lab is assigned. For his assistance SLAs, JLAS, and Lab Attendants are appointed. Fire Extinguishers, Water Coolers, Filters, photocopiers, Generator Sets, Stabilizers, Air Conditioners, etc. get serviced annually.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

724

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1330

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1330

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

148	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
386	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
6	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

87

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per Punjab State Government policy, the election to the students' councilor similar such bodies has been banned as a measure of law and order. However, the college has designed its own mechanism of having student representation in various Departmental Societies, IQAC, and clubs to ensure student representation in the functioning of the college. The college has 20 Departmental Societies and Clubs and central bodies where students of respective departments participate in their activities. <https://modicollege.com/clubs-and-societies/>.

Many activities like the Buddy program require the allocation of students into smaller functional groups called Buddy Groups where there is an opportunity for students to develop teamwork and leadership through interaction within the peer group.

Students are also appointed as student editors who play an integral role in the Editorial Board of the annual college magazine 'Luminary' and also contribute actively to the display of the Departmental Wall Magazines. They help the teacher editors in collecting, proofreading, and editing articles contributed by the students for these magazines.

Students also represent in IQAC of the college. They actively participate in the IQAC planning and executing the planned programs for the enhancement of quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

180

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution interacts and collaborates with the Alumni and former faculty of the institution through meetings and functions: Regular meeting of the Alumni Association is held.

- Alumni are invited to all the important college functions.
- Former faculty members are also invited to these functions.
- Publications of the college are provided to the former faculty as well as Alumni.
- Retired staff members are allowed to remain members of the library and they can borrow books and magazines from the college library.

These are some of the activities which keep its alumni and retired staff members in touch with the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement

To be a forward-looking institution that provides quality education at affordable cost and makes the students humane and conscious of contemporary societal concerns.

Mission Statement

OUR MISSION IS TO ENSURE THAT ALL MODIites: Learn independently; Develop higher order thinking skills; Care for sustenance of ecosystem; strive for excellence.

Broad guidelines for framing policies, strategies, and plans as laid down by the Modi Education Society are implemented under the guidance of the Principal. He is assisted by the Academic Council, CoE, Registrar, and Bursar of the College. The principal has a dual role in our organizational structure. He is an Ex-Officio member of the Modi Education Society hence, he plays a vital role while framing policies, strategies, and plans. When it comes to the execution of the policies, the heads of all the committees provide the required inputs to keep them focused on the governing body's vision. Academic Council comprises heads of

departments, Deans, In-charges, and CoE. At the end of the session, the Academic council reviews the performance finds out the deficiencies and suggests corrective measures. The internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure.

File Description	Documents
Paste link for additional information	https://modicollege.com/about-us/vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The administrative structure of the college is totally participatory. Our college has divided all the essential activities/functions into various groups allocated to the committees constituted for the specific purpose. Three important offices of the college i.e. CoE, Registrar's, and Bursar's Office are assisting the Principal continuously throughout the session. The Bursar of the college assists the Principal in managing the resources of the college. All types of payments are first of all sanctioned by the Bursar and then by the Principal. Once the expenditure is incurred, the Accounts Office verifies all the documents and it is again checked by the Bursar and the final payment is authorized by the Principal. Academic Council holds its meetings at the beginning of the session to formulate broad guidelines necessary for the execution of the vision of the college. The Internal Quality Assurance Cell (IQAC) is an essential organ of the planning and execution structure. This Cell formulates policies and plans for both academic and infrastructural development. Issues related to new courses to be introduced, augmentation of infrastructure, and faculty development programs are discussed by the members of IQAC before the submission of their recommendations to the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Governance Model divides the entire exercise of monitoring, evaluation, formulation, and execution of plans, policies, and strategies into four parts:

1. Brain Storming Exercise involves understanding the past, present, and future trends.
2. Getting Ready to Go involves the formulation of policies and plans where the future course of action is provided, both in quantitative and qualitative terms. Management prepares plans for immediate concerns as well as long-term plans keeping in view the vision of the founding fathers.
3. Tasting the Truth means the actual execution of plans and policies or encountering the ground realities.
4. Input Generation based on the feedback, evaluation, and analysis of past performance. This becomes a basis for the Brain Storming Exercise.

The creation of a research-based experiential learning center earns the status of CPE-I & then CPE-II for the college. This resulted in an unprecedented growth in laboratory infrastructure developments, with the procurement of a large number of small equipment besides some high-end equipment, the laboratories were restructured and renovated and were fixed with lab-safety measures. This has helped the college in introducing student-centric teaching pedagogies and one of the distinctive features was the introduction of research projects at the undergraduate level.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by the Modi Education Society and is

permanently affiliated with Punjabi University, Patiala.

All the policies are framed keeping in view the norms laid down by UGC/ DPI Punjab Govt, and Punjabi University, Patiala.

The employees are governed by the service rules of the University calendar/ UGC/ State Govt Civil Service rules.

The salary of the employees is disbursed regularly before the 7th of every month despite the delay in salary grants by the state Govt.

The retirement benefits that include gratuity, provident fund, and leave encashment are given to employees as per Punjab Government norms.

It is evident from the facts that the posts sanctioned by the Govt. of Punjab under the 95% deficit grant-in-aid scheme are filled as and when the sanction is given by the State Govt. Only 61 posts are sanctioned by the state Govt. whereas the remaining posts are sanctioned by the management. 17 posts have been sanctioned permanently along with the sanction of additional posts on the annual contract basis as per the need. All the appointments are done purely on the basis of merit as per the qualification norms of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College encourages & motivates Teaching Staff for Orientation / Refresher / Short Term Courses. Non-Teaching staff are encouraged to participate in Professional Development Courses related to Administration work and Duty leaves are sanctioned to the staff for this purpose. Other welfare activities undertaken by the college are:

1. Winter and Summer Uniforms for the class IV employees.
2. ESI and Maternity Leave to the eligible teaching and non-teaching staff
3. Fee concession for the wards of staff members.
4. Promotion of teaching and non-teaching staff as per rules.
5. Loans are sanctioned from the PF of employees as per request and eligibility of the concerned employee.
6. In case of the death of an employee suitable employment opportunity is provided to the family member of the deceased employee on compassionate grounds depending upon his/her qualification and experience.
7. College provides accommodation for Watch and Ward Staff
8. The temporary staff gets a respectable salary from the college and increments based on their performance are also given regularly

9. Well Equipped Gymnasium facility is available for staff and students.

10. Health Check-up Camps, Blood Donation Camps, HIV Awareness, Covid -19 Awareness Programs are conducted by the College.

File Description	Documents
Paste link for additional information	https://modicollege.com/nss/blood-donation-camp-organized-at-multani-mal-modi-college-2/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the appraisal system of Punjabi University, DPI Punjab Government, and UGC. For annual appraisal and promotion to a higher scale, the required information about the employee is collected through

1. Self-Appraisal Proforma provided by the Punjab Education Department.

2. Self-Appraisal Proforma designed by the college itself.

The information gathered through these sources is an important basis for performance appraisal of the staff and is used by the college for promotion to higher scales. This is also useful for the preparation of Annual Reports, Prospectus, Brochures, and the College Magazine. This information is of great value at the time of promotion to a higher scale or even at the time of giving annual increments. Promotions in teaching are done by UGC-CAS norms whereas, for non-teaching staff, Punjab Govt. rules are followed. A letter authorized by the management for promotion to a higher scale or for granting an annual increment is delivered to the staff member for information. This process of gathering information and communicating with appropriate stakeholders is very efficient and transparent.

The progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal auditor is appointed by the parent society. The internal auditor checks

1. All receipts and payment vouchers
2. Utilization of funds received from various agencies.

The college has a separate mechanism to ensure financial discipline. Internal audit is done by a qualified Chartered Accountant duly appointed by the College. All payments through cheque or online method, for capital or revenue expenditure, are

duly entered into the cashbook by the Accountant and these are countersigned by the Bursar and the Principal. The comparison of the cash book with the Bills is an in-built check to avoid any unauthorized payment.

The internal auditor audits the account books and prepares the audited reports. Auditor also helps in the management of payment of tax deducted at source (TDS). The external audit is carried out by the representatives of (1) the Auditor General, Punjab, and (2) the Finance Dept. Punjab. This audit is done periodically and auditors' reports containing various objections are maintained by the College. The Accountant General (Punjab) also sends a copy of the Audit Report to DPI (Colleges), Punjab. We take steps to comply with the rules to ensure that no deficiency is reported in the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

68.45451

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial Management is broadly divided into two parts: Firstly grants are received from Govt. of Punjab against the aided posts.

Secondly, the resources are also generated by optimal utilization

of the building and Infrastructure of the College. The regular income is generated by outsourcing infrastructure to the Modi Lawn Tennis Academy, Cricket Academy, Modi Fencing Academy, ICAI Chapter, ICSI center, PTE test center, the conduct of the various state and central recruitment tests.

State and central scholarship schemes are promoted for scholarships to students. NGOs are roped in for scholarships to needy meritorious students.

e.g. NGO Sarbat Da Bhalla Charitable Trust to the meritorious and needy students @ Rs 10000 annually.

UGC grants are received under various plans for the specific needs of the college. Contribution by the managing committee fund to cover deficit as well as other needs of the college. Another source of funding is the fee and funds collected from the students as per the guidelines.

Management of Expenditure:

1. Capital Expenditure: Capital Expenditure involves the acquisition and/or expansion of assets.

2. Revenue Expenditure: This head comprises expenditures related to salary, repair and maintenance of infrastructure, payment of electricity bills, telephone bills, and other routine expenditures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our college constituted an Internal Quality Assurance Cell on 5th Oct 2011. The IQAC is responsible for the planning and monitoring of the quality initiatives taken by the institute for outcome-based education.

IQAC of the institution is constantly working on quality

improvement in various areas. Under the aegis of IQAC, the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research, and development.

IQAC encourages and supports the adoption of ICT at all levels of teaching and learning in order to provide a more effective learning environment. The college has launched its own LMS, Google classrooms for all the classes, and YouTube Channel in order to provide audio-visual lectures by the faculty.

The organization of Faculty Development Programmes (FDP), organization of extension lectures on IPR, and Research Methodology. IQAC has made an extensive effort in enriching the research culture.

College provides extensive support for providing facilities for research on emerging areas and has a state-of-the-art Central Instrumentation Lab with sophisticated instruments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms. The planning of IQAC begins with enlisting various plans for the session and ends with the comparison of actual work done with the planned one. Normally, unfinished tasks at the end of the session, if any, are taken up for the next plan. The college has designed an inclusive feedback mechanism through well-structured questionnaires from all the stakeholders viz. students, teachers, parents, and alumni for assessing the teaching-learning process.

All the staff members of each department participate in the analysis and evaluation of their departmental performance as well

as the formulation of plans under the guidance of the respective Heads of the Departments The IQAC assesses academic activities and identifies the limitations and suggests remedial measures. Some practices started, as a result, are: specific hands-on practice programs to learn recent advancements and working of sophisticated instruments for the outgoing classes, a communication lab for improving the communication skills of students, and add-on courses in Spoken English, Journalism and Mass Communication and Computerized Accounting have been introduced for improving their skills. IQAC also organizes training sessions for defining learning outcomes and also for its attainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.modicollege.com/AQAR_Info/AQAR_21-22/AAA%20Report/ANNEXURE-AAA-Report.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The college has initiated various measures to promote gender equity Programmes like Save the Girl Child, Beti Bachao Beti Padhao, Dhiaan di Lohri, etc are organized from time to time. The college observes International Women's Day every year by organizing seminars/debates/group discussions on gender issues.
- The girl students have separate hygienic washrooms on each floor. They are also having a separate canteen which provides hygienic as well as healthy food.
- Girls have a separate common room and dispensary with a visiting doctor.
- The institute ensures the safety and security of girl students by providing them adequate support services like Dean (Girls), Women Grievances Redressal Committee, security staff, etc.
- Girls are allowed to leave the campus before time, only with the written permission of their mentors who enquire about the same from their parents.
- The institute also has well-connected CCTVs installed in offices, libraries, and at strategic locations on the different floors of the buildings.
- The college has the provision of 180 days' maternity leave for the female staff.

File Description	Documents
Annual gender sensitization action plan	https://www.modicollege.com/wp-content/uploads/2020/12/Gender-Sensitization-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://modicollege.com/gender-equality-measures/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The college has taken a number of initiatives under Solid Waste Management. A separate area has been set up on the campus for the segregation of solid waste like plastic bottles, wrappers, cardboard, broken glasses, e-waste, etc. College has constructed compost pits for making compost from garden waste such as leaves and grass clippings. Five pits have been constructed; two honeycomb types (above-ground surface) and three below-the-ground surfaces.**
- **Biomedical waste Management: To reduce the misuse of used waste sharps is properly chemically sterilized and broken before disposal. Used soiled wastes are discarded after proper autoclaving.**
- **E-Waste Management: To reduce e-waste, old computer systems**

are sold to those dealers who upgrade them and sell them again in the market.

- **Waste Recycling System:** College has hired a government-authorized Rag or waste picker who usually collects recyclable and nonrecyclable waste once a week.
- **Hazardous Chemical Waste Management:** Waste of biological origin is converted into manure through composting and it is being used in place of chemical fertilizers in the Botanical garden. Spent media and used cultures are discarded after proper autoclaving.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college plays a significant role in inculcating the spirit of inclusiveness in its students by imparting values of tolerance, compassion, and harmony to the students who belong to diverse regional, linguistic, communal, and socioeconomic categories. It celebrates commemorative days like National Unity Day, Teachers' Day, National Youth Day, Gandhi Jayanti, International Yoga day
- To promote linguistic harmony in the institute, a celebration of the Hindi Diwas and Punjabi Mat-Bhasha Diwas.
- To aware students of social evils like child labor, abuse of tobacco, etc awareness drives are being organized from time to time.
- To understand the social and ecological responsibility activities like Blood donation camps, plantation drives, and rallies against stubble-burning, are being organized.
- The observance of World Environment day makes students understand their social and ecological responsibilities.
- The foundation day of the college i.e. Modi Jayanti is celebrated every year on 21 October with a Havan.
- The institute offers as well as facilitates scholarships to

meritorious students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The vision of the college is committed to providing quality education and making the students humane as well as conscious of contemporary societal concerns. To translate the vision statement into action we organize various activities to nurture responsible citizens who are aware of their rights and duties.
- The annual observance of Republic day and Independence day is aimed at arousing patriotic fervor and national oneness.
- The institute upholds the principles of service and social responsibility by organizing events like a Blood donation camp, plantation drive 'Hariyaval Muhim', Traffic Awareness campaign, Awareness on Drug Abuse, etc.
- NSS volunteers visit Old Age Homes and distribute clothes and fruits there. Declamation contests on topics like 'Patriotism and organized various programs to aware the students perform their duties like brotherhood, composite culture, environment, scientific temper, protection of the environment, etc.
- The Bharat Scouts and Guides units - Rangers (Girls) and Rovers (Boys) were established in the college to make the students responsible towards their society and country and provide them special training so that they can play a

constructive role in society.

- Voter Awareness Campaign and Voter Pledge Programmes are organized from time to time to teach the students about the fundamentals of democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://modicollege.com/wp-content/uploads/2022/12/7.1.9-List-of-Activities-AQAR-21-22.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The objective of celebrating the key National days is to connect the students, teaching, and non-teaching staff of the institution to the culture and heritage of India. International days are also celebrated to acquaint with the global historical aspects.

- National Voters Day is observed to create awareness of the need to maximize the enrolment of new voters.
- Constitution Day is celebrated on November 26 to commemorate the adoption of the Constitution of India.
- Republic Day and Independence Day are celebrated with patriotism & flag hoisting by the NCC cadets.
- International Mother Language Day is observed to promote "linguistic and cultural diversity and multilingualism" among the students.
- Inter-Institutional Science Fair is organized to provide a platform for the students to display changing paradigms of scientific understanding about recent trends in Sciences.
- National Science Day is celebrated in memory of Dr. C.V. Raman.
- World Environment Day is observed to create awareness among the students about the environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

1. Title of the practice: Scholarships to Deserving and Needy Students
2. Objectives of the practice: The college gives a fair amount of financial help to poor and meritorious students. This program is designed to achieve the following objectives:
 - To provide assistance to financially weak students in order to facilitate them to continue their studies.
 - To help deserving students without any discrimination of caste, religion, or gender.
 - To encourage the students by providing monetary assistance in the form of cash & prizes.
 - To reiterate the sense of equality among the students.

Best Practice - II

1. Title of the practice: Green and Eco-Friendly Campus
2. Objectives of the practice: This practice is designed to achieve the following objectives:
 - To sensitize students and staff towards the environment and its sustainability.
 - Eco-friendly/green campus by planting more trees. To plant medicinal/herbal plants on the college campus.
 - To maintain Flora and Fauna on the college campus.
 - To minimize the wastage of water by conserving and recharging rainwater.
 - Proper handling of solid waste and implementing the 3 'R' (Reduce/Reuse/Recycle) policy on the campus.
 - Smoke-free and tobacco-free campus.
 - To restrict single-use plastics.
 - To support and implement "Swachh Bharat Abhiyan" for the growth of India

File Description	Documents
Best practices in the Institutional website	https://modicollege.com/AOAR_Info/AOAR_21-22/Best Practices 21-22/Best Practices 2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the institution lies in the abundant opportunities available to the students for showcasing their skills in sports.

College was awarded Maharaja Yadvindra Singh Trophy -Punjabi University General Sports Championship (Men) & Raj Kumari Amrit Kaur Punjabi University General Sports Championship (Women) for the year 2017-18* in Annual Sports Prize Distribution Function held at Guru Teg Bahadur Hall, Punjabi University, Patiala on December 1, 2021. The trophy was presented by Prof. (Dr.) Arvind, Vice Chancellor, Punjabi University, Patiala. The college has won these trophies for winning a maximum number of Inter-College Championships (Men and Women) and the contributing to MAKKA Trophy. The College has won Maharaja Yadvindra Singh Trophy Punjabi University General Sports Championship (Men) trophy for the record seven times and Raj Kumari Amrit Kaur Punjabi University General Sports Championship (Women) trophy four times consecutively. The College was also awarded a cash prize of 2,43,000/- rupees.

The college was allotted sports wings in 25 disciplines during the session 2021-22. 03 of our sportspersons participated in International competitions. 60 sportspersons participated in All India Inter-University/National level competitions and won 40 Gold, 15 Silver, and 22 Bronze medals.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

1. To make an action plan for hands-on practice for experiential learning.
2. To prepare a short-term and long-term plan for the innovation cell.
3. To start an institutional scholarship for the research students enrolled with college faculty.
4. To upgrade the software for Language Lab.
5. To work out more MOUs with Industry/Institutions for training, employability skill promotion, and research.
6. To arrange training programs/workshops for teaching and non-teaching staff.
7. To explore the viability and development of ERP instead of ADMS.
8. To expand the Center for Pearson Test Test of English Language.
9. To motivate the faculty members to publish good quality research work.
10. To finalize the curriculum for eight short-term certificate courses to be offered to all students of UG programs from session 2022-23.