Best Practice - I

1. **Title of the practice**: Finishing School Programme

2. **The context**: Various surveys in the recent past reported the large proportion of Indian graduates as unemployable. These reports established a fact that our graduates lack in soft skills, employability skills and attitude. We at M.M. Modi college have not only accepted this weakness rather acted to cover this weakness of students to the best of our capacity. The college designed a Finishing School Programme. It is a modular programme developed by a group of teachers from different faculties. This programme is an exclusive in-house developed course which acts as a bridge between the college life and the professional life apart from enhancing the employability quotient of the outgoing students.

3. **Objectives of the practice** : This programme is designed to achieve the following objectives:

   - To help the students to solve their personal, educational and psychological problems.

   - To provide guidance to the students on various career options and their future prospects.

   - To acquaint the students about the admission procedure for various courses and research fellowships.

   - Enhance the soft skills & employability skills of fresh graduates from different streams to make them job ready.

   - Reinforce the students' skills to acquire industry- specific knowledge by interaction with experts of industry and other professionals.

   - To prepare the students to adapt themselves with ease to work cultures and environment of industry.

4. **The Practice**: This is a modular programme covering three areas: Communication Skills, Personality Development and Career Orientation. A forty hours programme is designed to access and enhance the communication skills. It covers the four components to communication *i.e.* listening, speaking, reading and writing. The programme is covered by workshop and seminar mode.
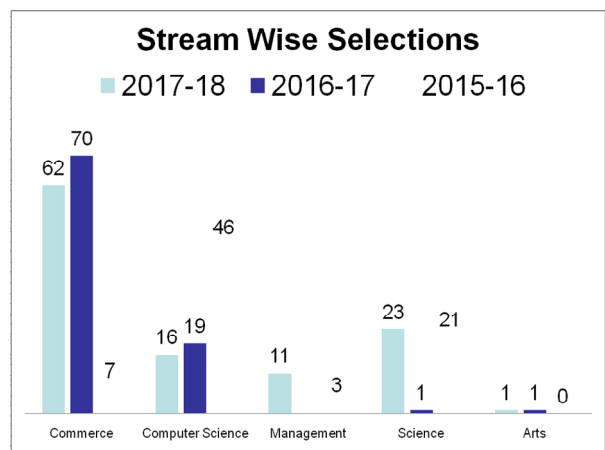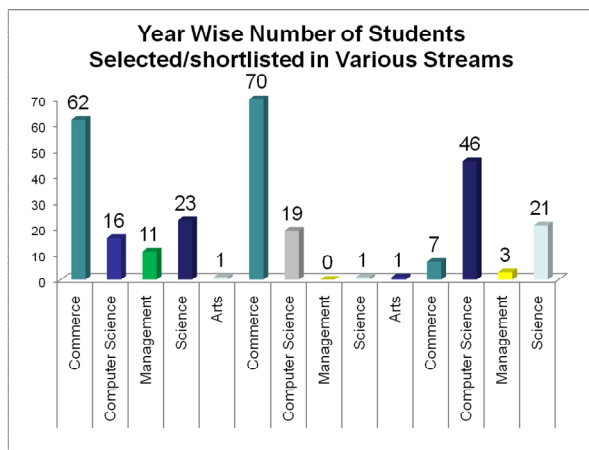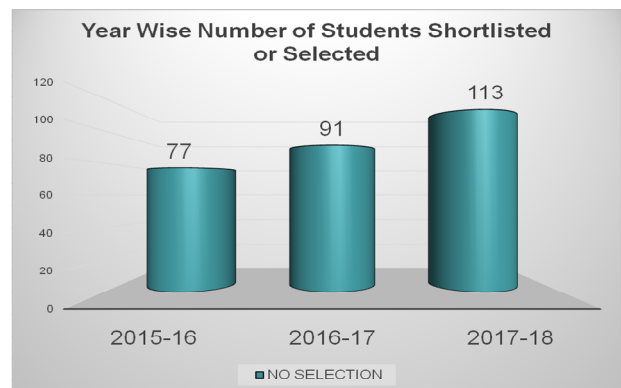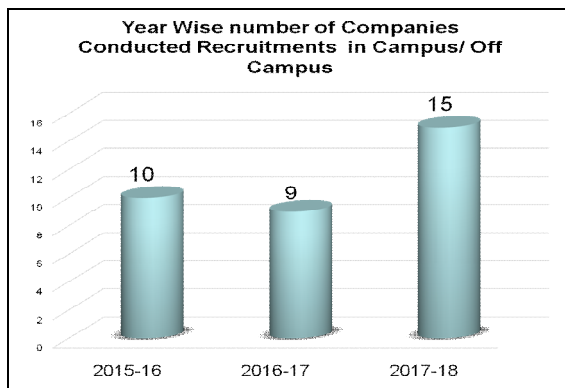
   Second component is Personality development. It is a ten hour programme covering business manners, personality analysis and tips for personality development.

   The third component is career orientation. It is a thirty hours programme covering seminars on Job awareness, job training, testing of mental ability, reasoning & aptitude workshop on resume writing and mock interviews.

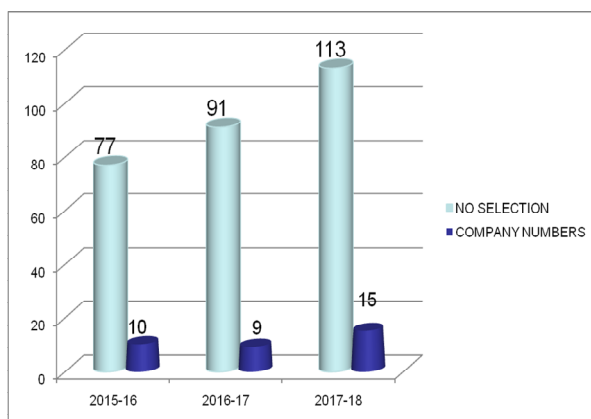5. **Obstacles faced if any and strategies adopted to overcome them:**

   Main constraint is tight and busy schedule of semester. To overcome this obstacle the schedule for finishing school programme is implemented in evening classes.

6. Impact of the practice:

The impact of finishing school programme is exhibited in the form of placement over last three years. The bar graphs showing companies visited and students selected/shortlisted are given below:

Year Wise number of Companies Conducted Recruitments in Campus/ Off Campus

Year Wise Number of Students Shortlisted or Selected

Year Wise Number of Students Selected/shortlisted in Various Streams

Stream Wise Selections

Year Wise number Companies Conducted Recruitments and Number of Students Shortlisted or Selected

7. Resources required:

• Highly motivated faculty

- Financial resources for few invited resource persons

- 8. **About the Institution**

i.   Name of the Institution : Multani Mal Modi College, Patiala
ii.   Year of Accreditation : 2015
iii.   Address : Near Sunami Gate, Patiala
iv.   Grade awarded by NAAC : A (CGPA 3.26)
v.   E-Mail : principal@modicollege.com
vi.   Contact person for further details : Principal
vii.   Website : www.modicollege.com

Best Practice - II

1. **Title of the practice**: Remedial & Booster classes

2. **The context**: It is a general phenomenon that every population has a mix of achievers and under achievers as per their capability. Our institution has designed a mechanism to identify the under achievers and potential achievers. The identified under achievers and the students who missed their regular classes due to some compulsive reasons, like participation in games, activities and adverse health conditions, are subjected to remedial classes. Similarly the identified potential achievers are supported through booster classes.

3. **Objectives of the practice**: This programme is designed to achieve the following objectives:

- To compensate the study loss due to various reasons.

- To improve the academic achievement of the students.

- To promote self learning among students.

- To motivate the students for excellence in their academics and co-academics.

- To provide conducive competitive environment.

4. **The Practice**: The class mentors identify under achievers and potential achievers amongst the students based on the classroom interaction, performance in mid-semester and end semester evaluations from their respective classes. We have a large number of sports wing students, who have to attend national and international camps for their preparation and participation at the cost of their regular studies. Remedial classes are organized in every semester to compensate the study loss of all such students. During these classes, the subject teachers organize special sessions in the form of supervised study and assignments.
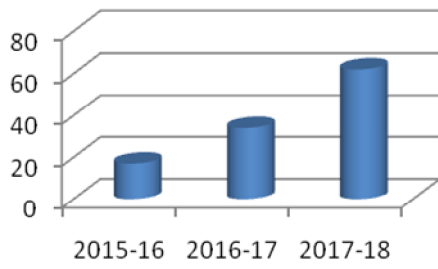
The identified potential achievers are subjected to booster classes. In these classes special learning material, in the form of e-resources, reference books and journals, is provided. They are also encouraged for peer learning through group discussions and projects.

5.   **Obstacles faced if any and strategies adopted to overcome them**: Readiness of faculty to take up additional responsibilities and extra work load. Once the practice was started, the good rapport with students leads to the intrinsic motivation of the faculty.

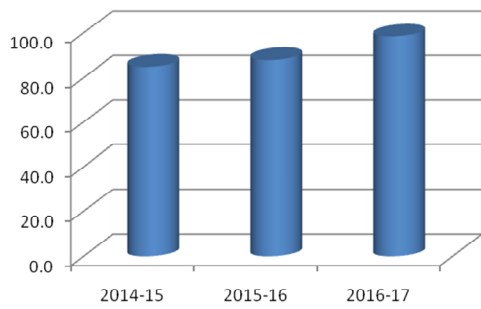6.   **Impact of the practice:**

Results : University merit positions
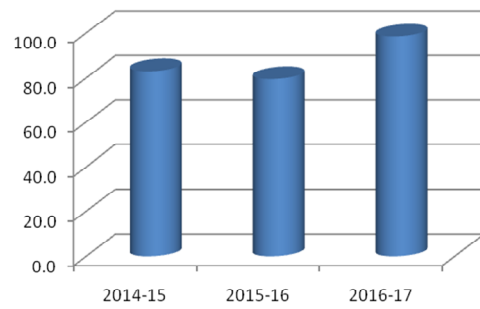
University Merit Positions
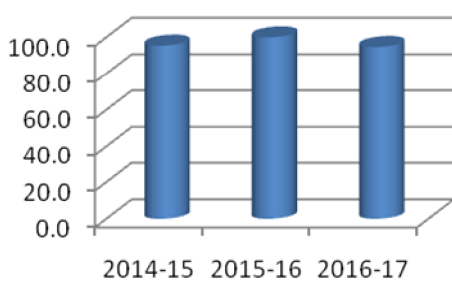
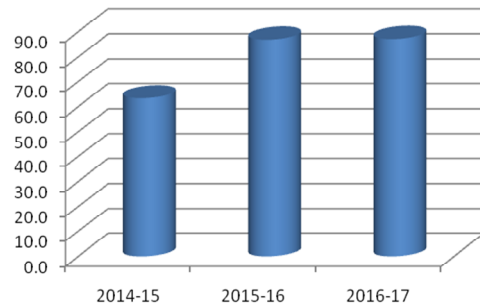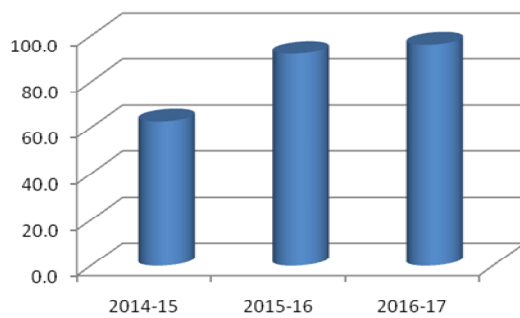Progression of results at graduate and post-graduate level

B.Sc. (Non-Medical)
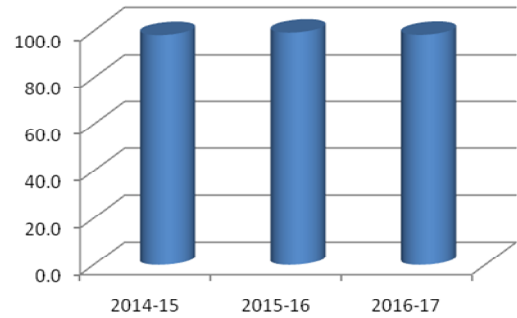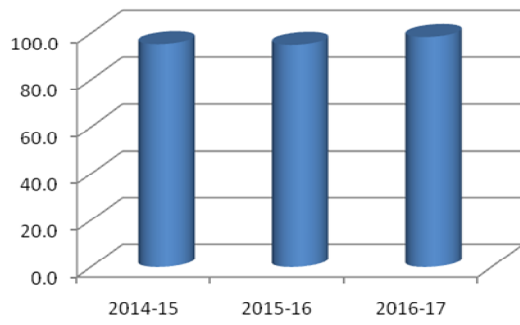

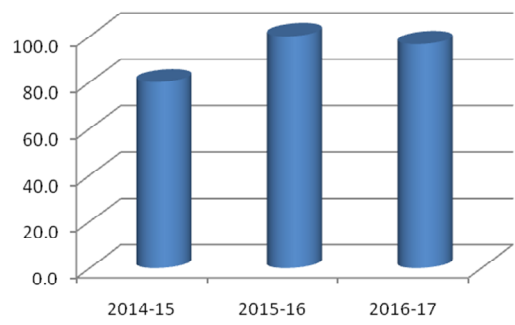B.Sc. (Computer Science)

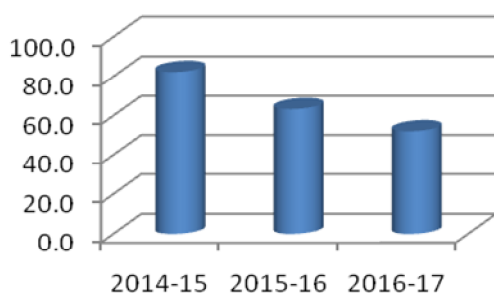B.Sc.(Medical)

BCA
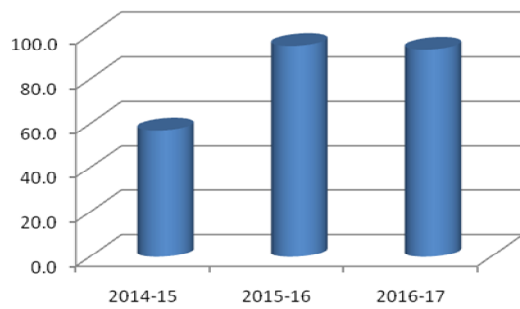

BBA

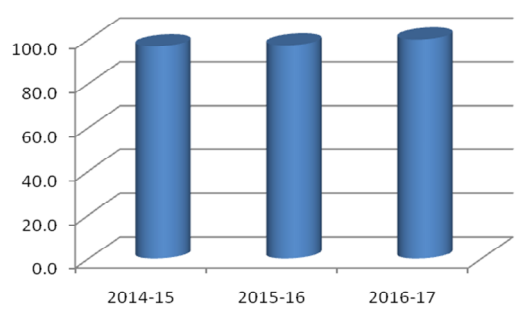

B.Com.

B.Com. (Professional)

B.Sc. (Bio-Technology.)
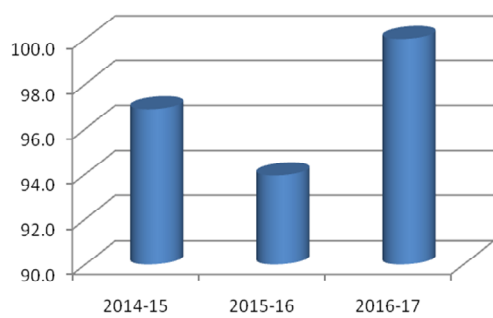

BA

B.Sc. (MCM)
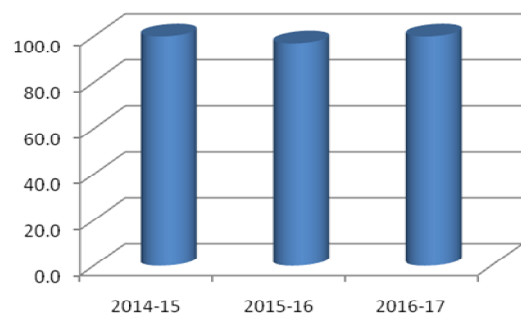

M.Sc. IT

M.Sc. (Chemistry)
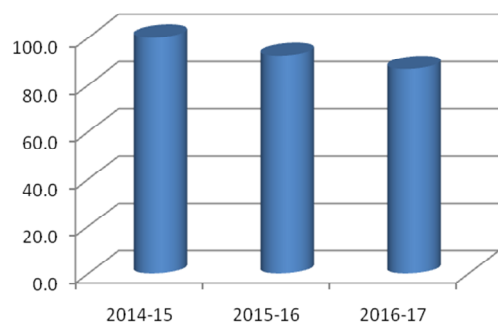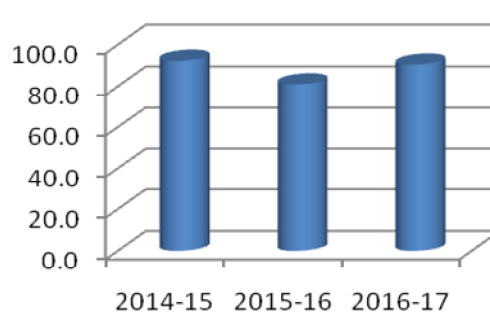

M.Sc.(Mathematics)

M.Com.

M.Sc. (Bio-Technology)

M.Sc (Fashion Design & Tech.)

7.   **Resources required:**

• Database of the students

• Financial resources for additional resources to be provided to the students.

8. **About the Institution**

i   Name of the Institution : Multani Mal Modi College, Patiala
ii Year of Accreditation : 2015
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