7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
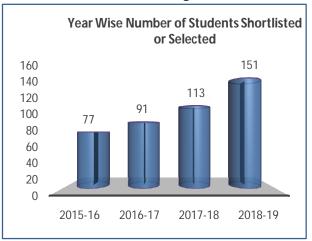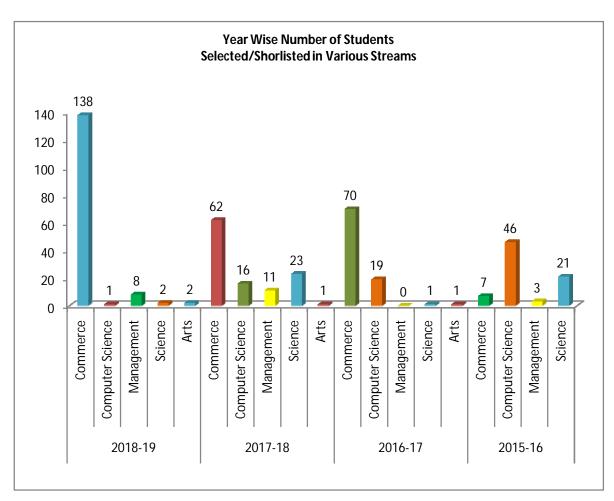
Best Practice - I

1. **Title of the practice**: Finishing School Programme
2. **The context**: Various surveys in the recent past reported the large proportion of Indian graduates as unemployable. These reports established a fact that our graduates lack in soft skills, employability skills and attitude. We at M.M. Modi College have not only accepted this weakness rather acted to cover this weakness of students to the best of our capacity. The college designed a Finishing School Programme. It is a modular programme developed by a group of teachers from different faculties. This programme is an exclusive in-house developed course which acts as a bridge between the college life and the professional life apart from enhancing the employability quotient of the outgoing students.
3. **Objectives of the practice** : This programme is designed to achieve the following objectives:
    *   To help the students to solve their personal, educational and psychological problems.
    *   To provide guidance to the students on various career options and their future prospects.
    *   To acquaint the students about the admission procedure for various courses and research fellowships.

    *   Enhance the soft skills & employability skills of fresh graduates from different streams to make them job ready.

    *   Reinforce the students' skills to acquire industry- specific knowledge by interaction with experts of industry and other professionals.

    *   To prepare the students to adapt themselves with ease to work cultures and environment of industry.

4. **The Practice**: This is a modular programme covering three areas: Communication Skills, Personality Development and Career Orientation. A forty hours programme is designed to access and enhance the communication skills. It covers the four components to communication *i.e.* listening, speaking, reading and writing. The programme is covered by workshop and seminar mode.
    Second component is Personality development. It is a ten hour programme covering business manners, personality analysis and tips for personality development.
    The third component is career orientation. It is a thirty hours programme covering seminars on Job awareness, job training, testing of mental ability, reasoning & aptitude workshop on resume writing and mock interviews.
5. **Obstacles faced if any and strategies adopted to overcome them:**
    Main constraint is tight and busy schedule of semester. To overcome this obstacle the schedule for finishing school programme is implemented in evening classes.
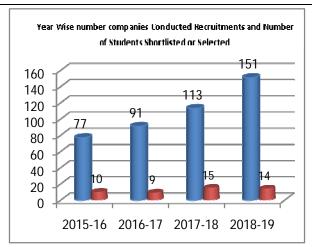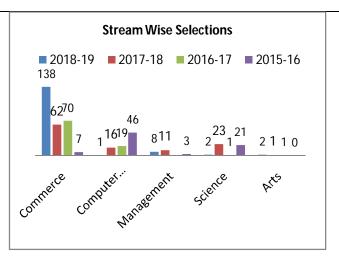
6. Impact of the practice:

The impact of finishing school programme is exhibited in the form of placement over last three years. The bar graphs showing companies visited and students selected/shortlisted are given below:

Year Wise number of Companies Conducted Recruitments in Campus/ Off Campus

Year	Number
2015-16	10
2016-17	9
2017-18	15
2018-19	14

Year Wise Number of Students Shortlisted or Selected

Year	Number
2015-16	77
2016-17	91
2017-18	113
2018-19	151

Year Wise Number of Students Selected/Shorlisted in Various Streams

Year	Stream	Number
2018-19	Commerce	138
2018-19	Computer Science	1
2018-19	Management	8
2018-19	Science	2
2018-19	Arts	2
2017-18	Commerce	62
2017-18	Computer Science	16
2017-18	Management	11
2017-18	Science	23
2017-18	Arts	1
2016-17	Commerce	70
2016-17	Computer Science	19
2016-17	Management	0
2016-17	Science	1
2016-17	Arts	1
2015-16	Commerce	7
2015-16	Computer Science	46
2015-16	Management	3
2015-16	Science	21

Year Wise number companies Conducted Recruitments and Number of Students Shortlisted or Selected

Stream Wise Selections

7. Resources required:

- Highly motivated faculty

- Financial resources for few invited resource persons

- ### 8. About the Institution

i.   Name of the Institution : Multani Mal Modi College, Patiala
ii.   Year of Accreditation : 2015
iii.   Address : Near Sunami Gate, Patiala
iv.   Grade awarded by NAAC : A (CGPA 3.26)
v.   E-Mail : principal@modicollege.com
vi.   Contact person for further details : Principal
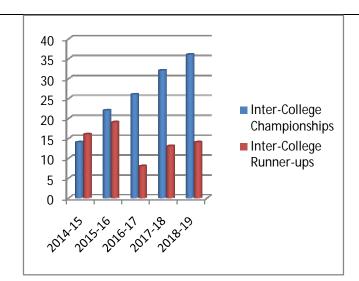vii.   Website : www.modicollege.com

Best Practice - II

1. **Title of the practice**: Excellence in Sports and Games

2. **The context**: The college is situated in the state of Punjab, known for the strength and vigor of its youth. Moreover the affiliating Punjabi University Patiala, 10 times winners of MAKA (Maulana Abul kalam Azad) trophy has recognized the college as best performing college of excellence in sports. With this backdrop the college found a full potential to nurture its students in sports, if only the constraint of non-availability of sports ground in the college campus overcomed. So the college has designed a strategy to overcome this weakness. College started getting the sports wings of the University allotted, permission to utilize the sports grounds of the University and NIS campus. Arranging the coaching facilities for the teams with the coaches of University, NIS and SAI. This planning enabled the college to draw a trajectory of sports achievements at university, national and International levels. Thus the practice is a typical example of converting weakness to strength.

3. **Objectives of the practice**: Main objectives of this practice are:

1. To attract and retain good sports person to the college.
2. To nurture the sports talent in youth with
   (a) best coaching facilities
   (b) best play grounds and equipments
   (c) monetary incentives and fee waivers
3. To achieve excellence in almost all sports events.
4. To inculcate discipline and competitive spirit among the students through sports.
5. To achieve the overall sports trophy of university competitions and to become major contributor to the MAKA trophy.

4. **The Practice**: This was a plan to achieve high accolade in sports by covering the two major weakness of the institute i.e. no-availability of sports grounds and human resources. The college sported with an allocation of budget for fee waivers to sports wing students allocated by the university.
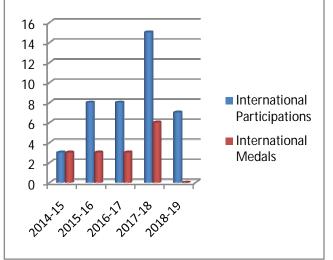
The best of sports facilities and coaching was arranged by making MOUs with University, SAI and NIS. To enable the sportspersons to spend maximum time to their coaching at their respective centers, a flexible study and examination system was put in place for such students.

To attract and retain the good sports talent the sports persons are given full fee waiver. Their diet money is arranged with University sports department/ Punjab sports department by ensuring their attendance in camps. Special cash prizes are given as performance incentive to the achievers at annual function. The cash incentives are also given by the affiliating University for national and International performance.

	2014-15	2015-16	2016-17	2017-18	2018-19
Fee Waiver	Rs. 527554	Rs. 747772	Rs. 850275	Rs. 1158002	Rs. 1033632
Diet money: Punjabi University Sports Wing	Rs. 933120	Rs. 1419120	Rs. 2665710	Rs. 2347380	Rs. 3086100
Diet money: Punjab Sports Department (Sports Wing)	Rs. 268400	Rs. 668682	Rs. 597800	Rs. 272555	Rs. 834108
Cash Incentives from college	Rs. 192000	Rs. 189000	Rs. 273000	Rs. 404000	Rs. 264000
University incentives	Rs. 1227500	Rs. 1786000	Rs. 2212000	Awaited	Awaited

5. **Obstacles faced if any and strategies adopted to overcome them**: The major obstacle was to retain the high performing national/ International players. The strategy of cash performance incentives to such students helped a lot to overcome it. The second obstacle was to compensate the study loss and clash of exam dates with the national and international camps. The college designed special study hours for such students as per their schedule and take up with university for special exam of such students.

6. **Impact of the practice: The impact of practice is visible in the following points:**

a) College has got overall Inter-college championship trophy, Punjabi University Patiala for the year 2014-15

b) College received the Maharaja Yadvindra Singh Trophy General Championship (Men), Punjabi University Patiala for the year 2015-16.

c) The college won best performing college in sports by getting Maharaja Yadvindra Singh Trophy General Championship (Men), Punjabi University Patiala and Rajkumari Amrit Kaur Trophy General Championship (Women), Punjabi University Patiala for the year 2016-17.

d) International, National/All India Inter University and Inter-college performance is presented in graphical form.

National Medals

7. **Resources required:**

- Human Resources/ coaching experts
- Physical infrastructure and grounds
- Database of the students
- Financial resources for additional facilities to be provided to the students.

8. About the Institution

i   Name of the Institution : Multani Mal Modi College, Patiala
ii   Year of Accreditation : 2015
iii Address : Near Sunami Gate, Patiala
iv Grade awarded by NAAC : A (CGPA 3.26)
v   E-Mail : principal@modicollege.com
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