



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Multani Mal Modi College, Patiala
• Name of the Head of the institution	Dr. Khushvinder Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01752214108
• Mobile no	9815546108
• Registered e-mail	principal@modicollege.com
• Alternate e-mail	registrar.modicollege@gmail.com
• Address	Near Sunami Gate
• City/Town	Patiala
• State/UT	Punjab
• Pin Code	147001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Punjabi University, Patiala				
• Name of the IQAC Coordinator	Ms. Shailendra Kaur				
• Phone No.	01752214108				
• Alternate phone No.	0175262049				
• Mobile	9814908324				
• IQAC e-mail address	iqacmodicollege@gmail.com				
• Alternate Email address	registrar.modicollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://modicollege.com/wp-content/uploads/2022/05/aqar_report2019-2020.pdf">https://modicollege.com/wp-content/uploads/2022/05/aqar_report2019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://modicollege.com/wp-content/uploads/2020/11/Academic-Calendar-2020-21-scaled.jpg">https://modicollege.com/wp-content/uploads/2020/11/Academic-Calendar-2020-21-scaled.jpg</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.54	2021	16/11/2021	15/11/2026
<b>6.Date of Establishment of IQAC</b>			05/10/2011		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
A Faculty Development Programme (FDP) on "Research Methodology and Statistics for Social Sciences" was organized.	
A workshop on "Integration of Pedagogy and Technology in Teaching, Learning, and Research" was organized.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To equip all the classrooms with Internet facility.	Network access to all classrooms has been extended.
To install a leased line for the college and enhance the Internet bandwidth up to 100 Mbps	An uninterrupted lease line connection of 100 Mbps has been installed.
To subscribe to Zoom platform and provide the platform to teachers for online teaching	Paid zoom platform for online teaching has been procured for bigger classes.
Enhancement of laboratory infrastructure in English and Chemistry department	The language laboratory of the English department was upgraded with new computers and maintenance and renovation of the Chemistry labs was done
To develop an indigenous learning management system (LMS).	Learning Management System of the college is operational
To invite experts from other institutions of excellence for their input in college initiatives.	Faculty Development Programme (FDP) on "Research Methodology and Statistics for Social Sciences" was organized. Workshop on "Integration of Pedagogy and Technology in Teaching, Learning, and Research" was organized.
To submit the IIQA for the NAAC accreditation process.	IIQA submitted within the assessment time limit
To submit the Self Study Report (SSR) for the third cycle accreditation of the college.	SSR submitted for NAAC assessment

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
Managing Committee	10/05/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	21/01/2022

**Extended Profile****1. Programme**

1.1	811
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	3933
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1021
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1260
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**3. Academic**

3.1	125
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	148	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	67	
Total number of Classrooms and Seminar halls		
4.2	390	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	203	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The college is affiliated with Punjabi University, Patiala, and has developed a well-planned and documented system for effective curriculum delivery.</p> <p><b>Academic Calendar</b></p> <p>The Academic Council of the college plans the delivery of the prescribed curriculum to be covered in each term. The curricular and co-curricular activities are provided in the annual Academic Calendar.</p> <p><b>Time-Table</b></p>		

The Time Table is framed before the start of each semester by the diversified Time-Table Committee having representation of all the departments. The Time-Table is communicated to students through the college website, the notice board of each department, and through WhatsApp groups of the students. Mentors are responsible for conveying Time-Table to the students.

#### Unit Planning

Each teacher for each course develops the unit plan covering a detailed time frame for effective delivery of the curriculum. Unit plans are conveyed to all the students by the teachers through LMS and WhatsApp groups.

#### Post-Implementation Review:

During the semester, the Academic Council meetings are held twice to monitor and review the status of implementation of the Academic Calendar and completion of the curriculum. Feedback is obtained from the students, alumni, and faculty and discussed in the Academic Council.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- College prepares its own Academic calendar in the light of the Calendar issued by the affiliating University.
- The Academic Council meetings are regularly held to ensure proper implementation of the academic calendar activities.
- For the purpose of Continuous Internal Evaluation, teachers prepare their unit plans.
- Continuous Internal Evaluation is done on the basis of class tests, assignments, Mid Semester Tests, and student participation in various academic activities.
- Internship training, Project works, field visits, and

presentations are included in the curriculum wherever required.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**



**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

10

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

282

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The cross-cutting issues are integrated into the curriculum. Two qualifying papers titled Environmental and Road Safety Awareness & Drug Abuse: Problem, Management & Prevention are mandatory for all the streams at the undergraduate level.

**Gender Issues**

Gender issues are highlighted through various events and lectures organised by the college. International Women's Day is celebrated every year in the college.

**Environmental Issues:**

Environmental and Road Safety Awareness is a compulsory paper introduced by the affiliating University at the UG level. Environment protection, pollution issues, disaster management. etc. are part of

the curriculum. The College invites resource persons to sensitize students to issues related to Environment Conservation.

#### Human Values and Professional Ethics

The university has introduced a compulsory paper on 'Drug Abuse- Problem, Management, and Prevention' through which human values are taught to students. The College offers Certificate Course in Soft-skills which covers issues related to Professional Ethics.

The college has a diverse Finishing School Programme that teaches professional ethics to students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

234

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://modicollege.com/feedback/">https://modicollege.com/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://modicollege.com/feedback/">https://modicollege.com/feedback/</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1585**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1087

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We arrange special orientation classes for freshers. The Principal and Deans of respective faculties address the students about the various rules and regulations to be followed, various co-curricular activities undertaken by the college and other customs and traditions forming the spirit and culture of our college. This exercise is done to familiarise the students with the new environment. Mentoring system is in place to assess the strength and weaknesses of the freshers. Mentors help the students to resolve their day to day problems at the institute. They also help the students in identifying and recovering their learning problems.

Two groups of high achievers and underachievers are identified on the basis of performance in mid-semester tests. The identified groups are then subjected to the enrichment programme, and remedial programme respectively

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3933	125

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the learning strategies, the student-centric approach has been practised for a long period. The student-focused activities for their participative and experiential learning have been adopted at the college level as well as by the individual departments. Industrial training and field studies are part of the curriculum in some of the programmes that expose students to experiential learning. Project work as a part of the curriculum as well as additional projects are also assigned to students to facilitate their learning. College also provides students support for the preparation for competitive exams and makes them job-ready through its Finishing School Programme. Add-on courses and short-term certificate courses are provided for the capacity building of the students. Practical training and hands-on training for students on advanced instruments is another special feature to polish their skills and enhance their employability.

Organization of science conferences, technical congregations (like Technoquest), etc encourage students to learn about recent advancements in their respective fields. Science Exhibitions, and book exhibitions, are conducted for their experiential learning. Workshops on scientific techniques, communication, IT skills, personality development, and career awareness are interactive and participative learning techniques.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The present-day teaching-learning has to be envisioned in the wake of ICT. The college faculty is fully aware of this fact and thus uses the ICT very effectively. The college arranges FDPs and workshops on the innovations in pedagogy from time to time. These help the faculty to be acquainted with the latest pedagogies, equip them for their use and motivate them for innovations. The faculty has developed a repository of e-resources in the form of e-books, e-notes (PDF and PPT files), weblinks, and motivational videos to provide extensional learning material to the students. Preparation of question banks in some subjects has also been started. The college has an in-house developed web-based Learning Management System <https://lms.modicollege.com> for making e-resources accessible to the students.

Assignments are given and received from the students through online as well as offline modes.

The library is fully computerized with LIBSYS software with WebOPAC. The library has a subscription for INFLIBNET N-LIST for the online accessibility of libraries.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

51

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

125

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

799



File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of awarding internal assessment is objective and based on: the performance of the students in the house examinations, attendance in class, participation in class discussion, assignments/projects, and overall behavior of the students and their participation in co-curricular activities. The entire process is explained to the students by their respective teachers in the class. The students are also acquainted with internal assessment criteria during their orientation programme at the beginning of the session. The college conducts two House Examinations each semester. Evaluated answer books of the students are shown to them and they are allowed to take them home. When evaluated answer books are distributed to the students in the class, they are encouraged to share their doubts. They are also informed about their lecture statement from time to time through SMS system. Re-tests are also organized for those students who are unable to fulfill the conditions of minimum marks in the house examinations laid down by the University. The students who miss their chance to appear in MSTs due to their participation in Sports, Cultural, NCC, and NSS activities are allowed to appear in special house exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The process of awarding internal assessment is objective and based on the performance of the students in the house examinations, attendance in class, participation in class discussion, assignments/projects, and overall behavior of the students and their participation in co-curricular activities. The entire process is



explained to the students by their respective teachers in the class. The students are also acquainted with internal assessment criteria during their orientation program at the beginning of the session. They are informed about their lecture statement from time to time through the SMS system. The assignments are returned with suitable comments in a time-bound manner. This interactive process leaves little scope for unaddressed grievances.

The external examination and evaluation are conducted by the affiliating University. The results are a little delayed due to the COVID-19 effect. System of re-evaluation along with the option of personal verification of student's evaluated sheets is present to redress the grievances in external evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Though the affiliating university has not stated the course outcomes and programme outcomes, the college has designed course and programme outcomes at its own level. The Dean/ Head of each department has formulated the course outcomes and programme outcomes with the active involvement of the faculty. The faculty is well aware of these outcomes as they were fully involved in the process of designing them. The stated outcomes are discussed with the students in the class and uploaded on the college website to make the students aware of these outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://modicollege.com/program-and-course-outcomes/">https://modicollege.com/program-and-course-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Record of the university examinations is maintained in the office. This data is analyzed to find out the pass percentage of the students and also to compare the results with the university pass percentage.

The attainment of POs is assessed on a five-point scale through the Exit Survey conducted at the end of the session.

These outcomes are always discussed in the Academic Council meetings. The Council also discusses the degree to which learning outcomes have been achieved in the college. The policies and strategies are framed in these meetings to encourage better performance in the future. The learning outcomes of the students can be easily checked from the number of students in various courses placed on the university meritlists.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1237

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a proper system to promote the initiatives for innovation. Regular classroom teaching is supported by discussion, debate, assignments, and project work to provide an opportunity for self-study and reflective learning. The extensional learning and activities provide opportunities for the students to explore ways to relate the knowledge to their social environment. Departmental societies conduct various social surveys on the areas of contemporary relevance, and the analysis of such surveys exposes the students to the process of research. The faculty members are encouraged to write and publish research papers. Many faculty members are supervising students for Ph.D. The college has UGC-sponsored research fellows on the roll. 74 Research Journals available, 6000 e-journals and N-LIST (INFLIBNET), Internet facility, and wi-fi campus provide the research environment. The labs equipped with research and innovation facilities are Central Instrumentation Lab, Chemistry Research Laboratories, Pharmaceutical Lab, Bio-Technology Lab, Tissue-Culture lab, and IT Laboratories. UGC cell of the college undertakes regular efforts to arrange UGC schemes for research and innovation. The college has been conferred the status of Centre for Excellence (CPE) twice in 2010 & 2016.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year****1**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****3**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****48**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published**

**in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

49

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

An array of activities are organized to get the students connected and involved in institutional and social activities. Most of the activities are organized to inculcate a sense of responsibility and sensitivity towards societal needs. Several rallies, extension lectures by social activists, and awareness drives are organized/undertaken to connect the youth to the community and neighborhood. For holistic development, students are offered memberships in various clubs and departmental societies. The dynamic implementation of the extension activities and the outreach programmes is made successful with the active involvement of the educators associated with the college's NCC, NSS, Societies, and Clubs. The major events include - Blood Donation Camps, First-Aid and Home Nursing Training Workshops, Women Empowerment Programmes, Disaster Management Trainings, and several awareness campaigns. Students are involved with environmental initiatives like sapling plantation drives, water conservation, and cleanliness drives as well. Besides participating in events for all major causes, students of NSS, the relevant societies, and clubs are actively involved in charity drives, candlelight marches, and visits to old age homes and orphanages.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

5569



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

178

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES



## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Situated in the heart of the city, Multani Mal Modi College is a multi-faculty, co-educational institution established in 1967 and has a sprawling campus covering an area of 29707.60 sq. mt. with a built-up area of 26074.46 sq. mt. The college has a state-of-the-art eco-friendly infrastructure where our present strength of approximately 4000 students is comfortably accommodated. The whole complex is divided into three blocks:

- Main Block
- HR Modi IT Block
- Commerce Block

The administrative block includes the Principal's Office and 13 Offices. A Strong Room is attached to the Principal's office. Various records are maintained in seven strongrooms. There are fifteen Departmental Staff Rooms with personal lockers for staff members.

The institute has 67 classrooms, two Lecture halls, a Seminar Room, an Auditorium, an Open Air Theatre, and an Open Stage. Five well-maintained lawns and a Botanical garden with a wide variety of ornamental and medicinal plants add to the campus aesthetics.

The college library is fully computerized covering an area of 810.68 sq. mt has three separate reading areas and is stocked with the latest books. The college has 7 Research laboratories in addition to the 21 well-equipped laboratories for various departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://modicollege.com/infrastructure/">https://modicollege.com/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To meet the Curricular and Co-curricular requirements the college has an Auditorium and an Open Air Theatre to hold Seminars, extension lectures, workshops, conferences, and even cultural functions of various departments. A central lawn with an open stage is available to conduct the Annual Prize Distribution Function,

Convocation, Talent Hunt Competition, etc. We have a walled ground with an open stage which is used by the college as well as by the local community with the permission of the college for larger gatherings.

The college has MOUs with the National Institute of Sports (N.I.S.), Punjab Sports Department, and Punjabi University. Our players use their facilities of free boarding and lodging in the sports hostel, Special Diet money, and coaching by expert coaches to polish their sporting skills.

Facilities like expert coaching wherever required to students for various cultural activities are provided in addition to special diets and TA-DATO students during performance days. Rehearsals for various cultural events are carried out on the college campus at the convenience of the students after study hours.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

67

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://modicollege.com/classrooms-and-seminar-halls-with-ict-facility/">https://modicollege.com/classrooms-and-seminar-halls-with-ict-facility/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.35

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library covers an area of 810.68 sq. mt. including Reading Area, Stack Area, and Other Service Area. The library can accommodate more than 300 readers at a time. The library operations and services are fully computerized using LIBSYS software with a bar-coding system, OPAC/web OPAC and stock verification. The Library has a rich collection of 63098 books on various subjects. 23 newspapers, 56 Journals/Magazines, and N-LIST, INFLIBNET connection have been subscribed. A repository pool of approximately 1650 e-resources in the form of PPTs, PDFs, recorded lectures, Weblinks, and e-books is available on college LMS <https://lms.modicollege.com/>. A Photostat facility is provided to the students in the library. Two printers, six bar-code scanners, and a bar code printer is available. Dedicated lease line internet connection of 100 Mbps through LAN and WiFi. To manage the working of the library, the library Advisory Committee is headed by the Principal and 7 members are constituted. The library staff is student-friendly and remains available in the library from 8:30 am to 4:30 pm. The HODs of various departments in consultation with the staff members and students prepare lists of books and journals required for their respective departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://lms.modicollege.com/">https://lms.modicollege.com/</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

D. Any 1 of the above

**books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****187415.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****155**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has a dedicated 100 Mbps lease line that connects all the classrooms and laboratories. LAN connection is available in the Main Library and is further connected with the Library in the HR

Modi IT Block. Different offices in the college i.e. Principal's office, General office, Steno office, Supt. Office, Registrar's office, and Accounts and Establishment offices are also connected by LAN. Wi-Fi facility is available in almost all the areas of the campus. The plans and strategies adopted by the college in connection with IT infrastructure can be broadly divided into two parts:

1. We have a clearly defined policy for replacing outmoded equipment and also for installing new equipment with the latest configurations.

2. IT infrastructure which is regularly upgraded should be used for enhancing the quality and efficiency of delivery in the classroom as well as outside the classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

**facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****30.30**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

One Assets Supervisor, eight sweepers, and four gardeners are appointed for campus maintenance. The college has appointed Security Guards to keep a constant vigil and ensure perfect discipline on the campus. An electrician has been appointed for the upkeep of electric fittings and appliances. Various committees have been constituted for the maintenance of college infrastructure. These committees recommend measures to be taken for the required maintenance on regular basis. Residential Watch and Ward staff ensure the safety, security, and cleanliness of the campus at all hours. We have experienced and qualified technical staff to take care of the equipment and instruments. Three Generator Sets are installed on the campus to provide an uninterrupted power supply to the entire college. Stabilizers are also provided wherever necessary to check voltage fluctuations. For the upkeep and maintenance of sophisticated instruments, seven UPSs are installed to ensure uninterrupted supply in computer labs. To ensure effective utilization and proper maintenance of computer labs, a teacher-in-charge for each lab is assigned. For his assistance SLAs, JLAs, and the Lab Attendants are appointed. Fire Extinguishers, Water Coolers, Filters, photocopiers, Generator Sets, Stabilizers, Air Conditioners, etc. get serviced annually.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

307

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

685

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>



<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1476 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 613">Link to Institutional website</td> <td data-bbox="555 512 1476 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 620 550 683">Any additional information</td> <td data-bbox="555 620 1476 683" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 689 550 815">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="555 689 1476 815" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	Nil	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	Nil								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>958</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>958</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1216 550 1279">File Description</th> <th data-bbox="555 1216 1476 1279">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1285 550 1348">Any additional information</td> <td data-bbox="555 1285 1476 1348" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1355 550 1545">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="555 1355 1476 1545" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>									



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

209

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

6

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

79

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per Punjab State Government policy, the election of a student's Council or similar body has been banned as a measure of law and order. However, the college has designed its own mechanism of having

student representation in various Departmental Societies, IQAC, and clubs to ensure student participation in the functioning of the college. The college has 20 Departmental Societies and Clubs and central bodies where students of respective departments actively participate.

Many activities like the Buddy programme require the division of students into smaller functional groups called Buddy Groups where there is an opportunity for students to develop teamwork and leadership through interaction within the peer group.

Students are also appointed as student editors who play an integral role in the Editorial board of the annual college magazine 'Luminary' and also contribute actively to the display of the Departmental Wall Magazines.

Students actively participate in the designing and execution of planned programmes of IQAC for the enhancement of quality.

Sports is the finest arena for students to polish their leadership and teamwork abilities. The sportspersons of the college have proved their ability with their exemplary accomplishments.

File Description	Documents
Paste link for additional information	<a href="https://modicollege.com/clubs-and-societies/">https://modicollege.com/clubs-and-societies/.</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

152

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution interacts and collaborates with the Alumni and former faculty of the institution through meetings and functions:

- Regular meeting of the Alumni Association is held.
- Alumni are invited to all the important college functions.
- Former faculty members are also invited to these functions.
- Publications of the college are provided to the former faculty as well as Alumni.
- Retired staff members are allowed to remain members of the library and they can borrow books and magazines from the college library.

These are some of the activities which keep its alumni and retired staff members in touch with the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Broad guidelines for framing policies, strategies, and plans as laid down by the Modi Education Society are implemented under the guidance of the Principal. He is assisted by the Academic Council, Registrar, and Bursar of the College. The principal has a dual role in our organizational structure. He is an Ex-Officio member of the Modi Education Society hence, he plays an important role while framing policies, strategies, and plans. When it comes to the execution of the policies the heads of all the committees provide the required inputs to keep the committees focused on the vision of the governing body. The registrar of the College provides necessary input in the academic council meetings where all the important decisions regarding the academic and co-curricular activities are taken. Academic Council comprises heads of various Departments, Deans, In-charges, and the Registrar. Academic Council plays an advisory role in taking correct and timely decisions. At the end of the session, this council reviews the performance, finds out the deficiencies and suggests the corrective measures which are duly taken care of while planning for the next session. The internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college has divided all the important activities/functions into various groups which are allocated to the committees constituted for the specific purpose.

Two important offices of the college i.e. Registrar's Office and Bursar's Office are assisting the Principal continuously throughout the session.

The Bursar of the college assists the Principal in the management of

the resources of the college.

All types of payments are first of all sanctioned by the Bursar and then by the Principal. Once the expenditure is incurred, the Accounts Office verifies all the documents and it is again checked by the Bursar and final payment is authorized by the Principal.

Academic Council holds its meetings at the beginning of the session to formulate broad guidelines necessary for the execution of the vision of the college.

The Internal Quality Assurance Cell (IQAC) is an important organ of the planning and execution structure. This Cell formulates policies and plans for both academic and infrastructural development.

Issues related to new courses to be introduced, augmentation of infrastructure, and faculty development programmes are discussed by the members of IQAC before the submission of their recommendations to the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Governance Model (<https://www.modicollege.com/wp-content/uploads/2020/11/d3.pdf>) given here divides the entire exercise of monitoring, evaluation, formulation, and execution of plans, policies, and strategies into four parts:

1. Brain Storming Exercise involves understanding the past, present, and future trends. This prepares the management for the next step.
2. Getting Ready to Go involves the formulation of policies and plans where the future course of action is provided, both in quantitative and qualitative terms. Management prepares plans for immediate concerns as well as long-term plans keeping in view the vision of the founding fathers.
3. Tasting the Truth means actual execution of plans and policies or encountering the ground realities.

4. Input Generation based on the feedback, evaluation, and analysis of the past performance. This becomes a basis for the Brain Storming Exercise.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.modicollege.com/wp-content/uploads/2020/11/d3.pdf">https://www.modicollege.com/wp-content/uploads/2020/11/d3.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the policies are framed keeping in view the norms laid down by UGC/ DPI Punjab Govt, and Punjabi University, Patiala.

The employees are governed by the service rules of the University calendar/ UGC/ State Govt Civil Service rules.

The salary of the employees is disbursed regularly before the 7th of every month despite the delay in salary grant by the state Govt.

The retirement benefits that include gratuity, provident fund, and leave encashment are given to employees as per Punjab Government norms.

It is evident from the facts that the posts sanctioned by the Govt of Punjab under the 95% deficit grant-in-aid scheme are filled as and when the sanction is given by the State Govt. Only 61 posts are sanctioned by the state Govt whereas the remaining posts are sanctioned by the management. 17 posts have been sanctioned permanently along with the sanction of additional posts on the annual contract basis as per the need. All the appointments are done purely on the basis of merit as per the qualification norms of UGC.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.modicollege.com/wp-content/uploads/2020/11/d1.pdf">https://www.modicollege.com/wp-content/uploads/2020/11/d1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Other welfare activities undertaken by the college are:

1. Winter and Summer Uniforms for the class IV employees.
2. ESI and Maternity Leave to teaching and non-teaching staff
3. Fee concession for the wards of staff members.
4. Promotion for non-teaching staff wherever possible to keep them committed and motivated.
5. Loans are sanctioned from PF of employees as per request and eligibility of the concerned employee.
6. In case of death of an employee suitable employment opportunity



is provided to the family member of the deceased employee on compassionate grounds depending upon his/her qualification and experience.

7. College provides accommodation for Watch and Ward Staff

8. The temporary staff gets a respectable salary from the college and increments based on their performance are also given regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

309

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the appraisal system of Punjabi University, DPI Punjab Government, and UGC. For annual appraisal and promotion to a higher scale, the required information about the employee is collected through

#### 1. Self Appraisal Proforma provided by the Punjab Education

Department.

## 2. Self Appraisal Proforma designed by the college itself.

The information gathered through these sources is an important basis for performance appraisal of the staff and is used by the college for promotion to higher scales. This is also useful for the preparation of Annual Reports, Prospectus, Brochures, and the College Magazine. This information is of great value at the time of promotion to a higher scale or even at the time of giving annual increments. Promotions in teaching are done by UGC-CAS norms whereas, for non-teaching staff, Punjab Govt. rules are followed. A letter authorized by the management for promotion to a higher scale or for granting an annual increment is delivered to the staff member for information. This process of gathering information and communicating to appropriate stakeholders is very efficient and transparent.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external audit is carried out by the representatives of (1) Auditor General, Punjab, and (2) Finance Dept. Punjab. This audit is done periodically and auditors' reports containing various objections are maintained by the College. The Accountant General (Punjab) also sends a copy of the Audit Report to DPI (Colleges), Punjab. We take steps to comply with the rules to ensure that no deficiency is reported in the audit.

Internal audit is done by a qualified Chartered Accountant duly appointed by the College for this purpose. All payments through cheque or online method, for capital or revenue expenditure, are duly entered into the cashbook by the Accountant and these are countersigned by the Bursar and the Principal. The comparison of the cash book with the Bills is an in-built check to avoid any unauthorized payment. The internal auditor audits the account books and prepares the audited reports. Auditor also helps in the

**management of payment of tax deducted at source (TDS)**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

15.31

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Financial Management is broadly divided into two parts:**

**1. Management and Generation of Resources: There are five sources from where funds are generated:**

Grants are received from Govt. of Punjab against the aided posts.

Building/Ground rent from Cricket Academy, Tennis Academy, Institute of Cost Accountants of India (ICAI), Patiala Chapter, and Institute of Company Secretaries of India (ICSI), Patiala Chapter.

Student scholarships by NGO Sarbat Da Bhalla Charitable Trust to the meritorious and needy students @ Rs 10000 annually.

UGC grants are received under various plans for the specific needs of the college.

Contribution by the managing committee fund to cover deficit as well

as other needs of the college.

2. The second source of funding is the fee and funds collected from the students as per the guidelines issued by Punjabi University, Patiala, and Punjab Government in this regard.

**Management of Expenditure:** This segment is also divided into two parts:

1. **Capital Expenditure:** Capital Expenditure involves the acquisition and/or expansion of assets.

2. **Revenue Expenditure:** This head comprises expenditures related to salary, repair and maintenance of infrastructure, payment of electricity bills, telephone bills, and other routine expenditures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Our college constituted an Internal Quality Assurance Cell on 5th Oct 2011. The IQAC is responsible for the planning and monitoring of the quality initiatives taken by the institute for outcome-based education.

IQAC encourages and supports the adoption of ICT at all levels of teaching and learning in order to provide a more effective learning environment.

The college has launched its own LMS, Google classrooms for all the classes, and YouTube Channel in order to provide the audio-visual lectures by the faculty.

The organization of Faculty Development Programmes (FDP), regularly

The organization of extension lectures on IPR, and Research Methodology.

IQAC has made an extensive effort in enriching the research culture.

College provides extensive support for providing facilities for research on emerging areas and has a state-of-the-art Central Instrumentation Lab with sophisticated instruments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The planning of IQAC begins with enlisting various plans for the session and ends with the comparison of actual work done with the planned one. Normally, unfinished tasks at the end of the session, if any, are taken up for the next plan.

The college has designed an inclusive feedback mechanism through well-structured questionnaires from all the stakeholders viz. students, teachers, parents, and alumni for assessing the teaching-learning process.

All the staff members of each department participate in the analysis and evaluation of their departmental performance as well as the formulation of plans under the guidance of respective Heads of the Departments

The IQAC assesses academic activities and identifies the limitations and suggests remedial measures. Some practices started, as a result, are: specific hands-on practice programmes to learn recent advancements and working of sophisticated instruments for the outgoing classes, a communication lab for improving the communication skills of students, and add on courses in Spoken English, Journalism and Mass Communication and Computerized Accounting have been introduced for improving their skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The college has initiated various measures to promote gender equity. Programmes like Save the Girl Child, Beti Bachao Beti Padhao, Dhiaan di Lohri, etc are regularly organized. The college observes International Women's Day every year by organizing seminars/debates/group discussions on gender issues.
- The girl students have separate washrooms on each floor and a separate canteen.
- Girls have a separate common room and dispensary with a visiting doctor.
- The institute ensures the safety and security of girl students



by providing them adequate support services like Dean (Girls), Women Grievances Redressal Committee, security staff, etc.

- Girls are not allowed to leave the campus before time. They are allowed only with the written permission of their mentors who enquire about the same from their parents.
- The institute also has well-connected CCTVs installed in offices, libraries, and at strategic locations on the different floors of the buildings.
- The college has the provision of 180 days' maternity leave for the female staff.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.modicollege.com/wp-content/uploads/2020/12/Gender-Sensitization-Plan.pdf">https://www.modicollege.com/wp-content/uploads/2020/12/Gender-Sensitization-Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://modicollege.com/gender-equality-measures/">https://modicollege.com/gender-equality-measures/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- The college has taken a number of initiatives under Solid Waste Management. A separate area has been set up on the campus for the segregation of solid waste like plastic bottles, wrappers, cardboard, broken glasses, e-waste, etc. College has constructed compost pits for making compost from the garden waste such as leaves and grass. Five pits have been

constructed; two honeycomb type (above ground surface) and three below the ground surface.

- **Biomedical waste Management:** To reduce the misuse of used waste sharps it is properly chemically sterilized and broken before disposal. Used soiled wastes are discarded after proper autoclaving.
- **E-Waste Management:** To reduce e-waste, old computer systems are sold to those dealers who upgrade them and sell them again in the market.
- **Waste Recycling System:** College has hired a government-authorized Rag or waste picker who usually collects recyclable and nonrecyclable waste once a week.
- **Hazardous Chemicals and Radioactive Waste Management:** Waste of biological origin is converted into manure through composting and it is being used in place of chemical fertilizers in the Botanical garden. Spent media and used cultures are discarded after proper autoclaving.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

<p><b>vehicles</b></p> <p><b>3. Pedestrian-friendly pathways</b></p> <p><b>4. Ban on use of plastic</b></p> <p><b>5. Landscaping</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b></p> <p><b>1. Green audit</b></p> <p><b>2. Energy audit</b></p> <p><b>3. Environment audit</b></p> <p><b>4. Clean and green campus recognitions/awards</b></p> <p><b>5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b></p> <p><b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of</b></p>	<p><b>A. Any 4 or all of the above</b></p>

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college plays a significant role in inculcating the spirit of inclusiveness

- in its students by imparting values of tolerance, compassion, and harmony to the students who belong to diverse regional, linguistic, communal, and socioeconomic categories. It celebrates commemorative days like National Unity Day, Teachers' Day, National Youth Day, Gandhi Jayanti, Yoga day etc.
- To promote linguistic harmony in the institute, a celebration of the Hindi Diwas and Punjabi Mat-Bhasha Diwas.
- To make students aware of social evils like child labour, abuse of tobacco, etc awareness drives are organized regularly.
- To understand the social and ecological responsibility activities like Blood donation camps, plantation drives, and rallies against stubble-burning, are being organized.
- The observance of World Environment day makes students understand their social and ecological responsibilities.
- Online Quiz competition to commemorate the 400th birth anniversary of Guru Teg Bahadur Ji on July 07, 2020.
- The foundation day of the college i.e. Modi Jayanti is celebrated every year on 21 October.
- The institute offers as well as facilitates scholarships to meritorious students with weak financial backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The vision of the college is a commitment to provide quality education and make the students humane as well as conscious of contemporary societal concerns. To translate the vision statement to action we organize various activities to nurture responsible citizens who are aware of their rights and duties.
- The annual observance of Republic day and Independence day is aimed at arousing patriotic fervor and national unity.
- The institute upholds the principles of service and social responsibility by organizing events like Blood donation camp, plantation drive 'Hariyaval Muhim', Traffic Awareness campaign, Awareness drive against Dengue, Drug Abuse, etc.

NSS volunteers visit Old Age Homes and distribute clothes and fruits there. Declamation contests on topics like 'Patriotism are organized along with various programmes to make the students aware of performing their duties and to inculcate values like brotherhood, composite culture, environment, and scientific temper, protection of the environment etc.

- The Bharat Scouts and Guides units - Rangers and Rovers were established in the college to make the students responsible towards their society and country and provide them with special training so that they can play a constructive role in the society.
- Voter Awareness Campaign and Voter Pledge Programmes are organized to teach the students about the fundamentals of democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

- The objective of celebrating National days is to connect the students, teaching, and non-teaching staff of the institution to the culture and heritage of India. International days are also celebrated to acquaint them with the global historical aspects.
- National Voters Day is observed to create awareness of the need to maximize the enrolment of new voters.
- Republic Day and Independence Day are celebrated with flag hoisting by the NCC cadets.
- International Mother Language Day is observed to promote the significance of mother language among the students.



- National Science Day is celebrated in the memory of Dr. C.V. Raman.
- International Day for Biological Diversity is celebrated to spread awareness of our local biodiversity.
- World Environment Day is observed to create awareness among the students about the environment.
- International Day of Yoga is observed every year with an assembly of yoga enthusiasts in the college.
- Founder's Day (Modi Jayanti) is celebrated by organizing Havan Yajna and various competitions to pay obeisance to the founder of the college.
- World No Tobacco Day is observed to spread awareness of the hazards of smoking and the harmful effects of consuming tobacco.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice-I

Financial support is provided to ensure equitable access to higher education for the students. The college has a mechanism to identify the needy students, facilitating them to avail of various Government and non-Government scholarships. The college has collaborated with NGOs for this purpose. The practice enabled about 25% of the admitted students to complete their studies and register remarkable achievements.

### Best Practice-II

A finishing School Programme has been developed to bridge the gap in education and employability skills. It comprises Communication Skills, Personality Development, and Career Orientation. It aims at making the students aware of higher education and research



opportunities, research scholarships, and career opportunities. Over the years the programme ensured to make students industry-ready. The packed schedule of the semester system poses difficulty in implementing the programme. However, competent faculty and adequate resources make it possible for the college to conduct it successfully.

File Description	Documents
Best practices in the Institutional website	<a href="https://modicollege.com/wp-content/uploads/2022/05/7.2-Best-Practices2020-21.pdf">https://modicollege.com/wp-content/uploads/2022/05/7.2-Best-Practices2020-21.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Distinctiveness

The distinctive feature of the college is its focused initiatives to provide ample opportunities to our students for excelling in the field of sports. The college has retained its exemplary status in sports achievements over the years with an appreciable number of prizes/medals at the International and National levels. This is evident from the fact that the college won Maharaja Yadvindra Singh Trophy, Punjabi University General Sports Championship (Men) and Rajkumari Amrta Kaur Trophy, Punjabi University General Sports Championship (Women) for the session 2017-18 for winning the maximum number of Inter College Championships (Men) and its unmatched contribution to MAKA Trophy. The college has been awarded the Men's Trophy a record seven times and Women's Trophy four times consecutively. The college is suitably allotted Sports Wings in various disciplines in each session with 25 disciplines in 2020-21. We encourage our students through adequate financial incentives including fee waivers and TA/DA We also provide competent coaching services and appropriate sports grounds facilities by collaborating with NIS and Sports Academies through MoUs. The talent and diligence of our sportspersons reflect in their placements in Army, Punjab Police, ITBP, Navy and other reputed job sectors.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for next session

1. To plan more skill-based short-term certificate courses.
2. To acquire Software for the Language Lab
3. To establish the Center for Pearson Test of English Language
4. To workout MoUs with Industry/Institutes for training, employability skill promotion, and research.
5. To arrange training programmes/workshops for non-teaching staff.
6. To acquire the ADMS.
7. To enrich the e-resources on LMS
8. To motivate the faculty for the publication of good quality research work.